BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

AGENDA

REGULAR MEETING: Tuesday, August 3, 2021 Agenda

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting – June 22, 2021
   2. Special Meeting – June 22, 2021

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION- HIB Presentation

IX. REPORTS

A. PRESIDENT'S REPORT
B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
   1. Superintendent's Report.

(Exhibit A)

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Joseph Abate Jr.)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated June 30, 2021, Warrant No.'s #s 27603 # thru #27667 (Current Account) totaling $;200,802.70 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – JUNE 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached June 30. 2021 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – JUNE 30, 2021

RECOMMEDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending June 30, 2021.

(Exhibit C)

4. COUNTY TRANSFER REPORT – JUNE 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approves the Monthly Report of County Transfers for June 2021.

(Exhibit D)

5. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations," the following donations for:

A. Check # 1180	$247.00	Little Falls Education Foundation

6. AMMEND/APPROVE APPOINTMENT OF INTERIM PURCHASING AGENT
RESOLVED: That the Board of Education approves the appointment of Joseph Abate as interim Purchasing Agent for the Little Falls Township School District;

BE IT FURTHER RESOLVED: That the Purchasing Agent is authorized to award contracts up to his bid threshold of $44,000.00 and establish the quote threshold at $6,000.00. (These are the amounts for a Qualified Purchasing Agent.)

7. APPROVEAL OF EXTENDED SCHOOL YEAR TUITION RATES FOR 2021-2022
RESOLVED, that the Little Falls School District Board of Education, in the County of Passaic, New Jersey approves the following tuition rates for non-resident pupils for events for 2021 – 2022 Extended School Year. Additional services at an hourly rate to be charged for occupational therapy, physical therapy, behavioral therapy, speech, 1:1 aides.

EXTENDED SCHOOL YEAR		**2021-2022 School Year**
Grades K-8 non ABA		$ 1,200.00
Grades K-8 ABA		$ 2,000.00

8. TRANSPORTATION CONTRACT RENEWAL SCHOLASTIC BUS COMPANY 21-22
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education renew the contract with Scholastic Bus Company of Fair Lawn, NJ for the 2021-2022 School Year at a 1.69% CPI increase as follows:

Route	School	Route Cost Per Day
LF-1A	Sch#1	$ 107.55
LF-2A	Sch#1	$ 107.55
LF-1B	Sch#2	$ 103.28
LF-2B	Sch#2	$ 103.28
LF-3A	Sch#3	$ 177.84
LF-3B	Sch#3	$ 177.84

Said contract for approximately 180 days. Total approximate cost of $139,921.20

9. AMEND APPROVAL: SUBMITTAL OF ELEMENTARY & SECONDARY EDUCATION ACT (ESEA) GRANT APPLICATION
Recommended action of the Superintendent, move that the Little Falls Board of Education approves the submittal of the 2021/2022 ESEA Grant Application to the Department of Education with the following amounts:

Title I A Basic	$113,090.00
Title IIA	$ 20,724.00
Title III	*$ 3,002.00
Title III Immigrant	$ 0.00
Title IV	$ 10,000.00

*refusal of funds

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF SSDS SUBMISSION
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the submission of The Student Safety Data System Report data for year-end verification.

2. APPROVAL OF NEW SUBSTITUTES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of: Education approve the following new substitute applicants all substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14

April Hill

3. APPROVAL OF THE HORNET PRIDE GUIDE FOR THE 2021-2022
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve The Hornet Pride Guide for the 2021-2022 school year.

4. APPROVAL OF THE PARENT HANDBOOK FOR THE 2021-2022
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve The Parent Handbook for the 2021-2022 school year.

5. AMEND APPROVAL OF START AND END TIMES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following start and end times for the following schools:

SCHOOL #1
Arrival: 8:20AM – 8:25AM
Start Time: 8:28 AM
End Time: 2:57 PM
Dismissal 3:00PM

Single Session: 8:28 AM – 12:47 PM
Delayed Opening: 9:58 AM -2:57 PM

SCHOOL #2
KINDERGARTEN - 2ND GRADE
Early Morning Drop Off: 8:10 - 8:30 AM
Start Time: 8:30 AM
End Time: 2:50PM

Single Session: 8:30 AM -12:50 PM
Delayed Opening: 9:50 Am- 2:50 PM

Pre-K Half Day
AM Pre-K Start Time: 8:30AM
End Time: 11:00AM
Single Session: 8:30 AM -10:00 PM
Delayed Opening: NO AM PRE-K

PM Pre-K Start Time: 12:20PM
End Time: 2:50PM
Single Session: 10:45 Am-12:15 PM
Delayed Opening: 12:20 PM – 2:50 PM
EARLY DISMISSAL INCLEMENT WEATHER NO PM PRE-K

SCHOOL #3
Early Morning Drop Off – 8:25 -8:45 AM
Start Time: 8:45 AM
End Time: 3:05PM

Single Session: 8:45 AM- 1:05 PM
Delayed Opening: 10:15 Am – 3:05 PM

6. APPROVAL OF DISTRICT PROFESSIONAL DEVELOPEMENT

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the electronic submittal of the District Professional Development Plan statement of Assurance for the 2021-2022 school year to the County Office.

7. HEAD START 2021-2022 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the Interagency Agreement for Special Education Preschool Services to resident children participating in Head Start Programs for the 2020-2021 School Year. The purpose of this agreement is to establish working procedures between the Little Falls School District and Center for Family Resources-Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal and New Jersey state laws and regulations. Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal Performance Standards and Regulations to obtain this written agreement with every school district.

8. AMEND/APPROVE THE 2021-2022 DISTRICT SCHOOL CALENDAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2021-2022 District School Calendar as circulated.
(Exhibit E)

9. APPROVAL OF REPORT CARD DISTIBRUTION (K-4)

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following marking period end dates for kindergarten through fourth grade.

Marking Period 1, Marking Period Ends - Friday, December 3, 2021
Report cards Distributed Friday, December 10, 2021

Marking Period 2, Marking Period Ends - Friday, March 11, 2022
Report cards Distributed Friday, March 18, 2022

Marking Period 3, Marking Period Ends - Friday, June 3, 2022
Report cards Distributed Last Day of School- Friday June 19, 2022

10. APPROVAL OF REPORT CARD DISTIBRUTION (5-8)

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following marking period end dates for grades five through eight.

Marking Period 1, Marking Period Ends - Tuesday, November 16, 2021

Marking Period 2, Marking Period Ends - Tuesday, February 1, 2022

Marking Period 3, Marking Period Ends - Wednesday, April 6, 2022

Marking Period 4, Marking Period Ends - Wednesday, June 13, 2022

11. APPROVAL OF TUITION CONTRACT 21/22 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the 2021-2022 school year non- resident tuition contract agreement between the Little Falls Board of Education and I Learn –Bergen, 33-00 Broadway Suite 301, Fairlawn, NJ 07410, in the amount of $4,286.70.

12. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,” the following donations for:

One (1) Avigo Extreme Free style AX1600 Bicycle donated by an anonymous donor.

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Thomas Brietwieser)

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:
School #1

Date	Event	Space/Time	Requested By:
9/20/2021	PTA meeting	Gym /7:00pm	PTA #1
10/18/2021	PTSA Meeting	GYM /7:30pm	PTA #1
11/15/2021	PTSA Meeting/Book fair set up	GYM/ 7:30pm 6:00-9:00pm Shop	PTA #1
11/16-11/17/2021	Book Fair	Day	PTA #1
2/28/2022	PTSA Meeting	GYM/ 7:30pm	PTA #1
3/21/2022	PTSA Meeting	GYM/ 7:30pm	PTA #1
4/25/2022	PTSA Meeting	GYM/ 7:30pm	PTA #1
5/16/2022	PTSA Meeting	GYM/ 7:30pm	PTA #1
6/3/2022	Field Day	Playground/GYM/Cafe	PTA #1

School #2

Date	Event	Space/Time	Requested By:
8/23/2021 8/24/2021 (rain date)	Kindergarten playdate	Playground 9:00am-12:00pm	School #2
8/25/2021	Pre-School Play date	Playground 12:30-1:00pm	School #2

School #3

Date	Event	Space/Time	Requested By:
9/1/2021	Movie Night	Playground School #3 7:00-11:00pm	School #3
9/2/2021	Pops with the Principal	Playground School #3 2:00-3:00pm	School #3
9/7/2021	Chalking the Playground	Playground School #3 2:00-3:00pm	School #3

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)

1. APPROVE EXTRA CURRICULAR SUPERVISION
RECOMMENDED ACTION by the superintendent, move that the Little Falls Board of Education approve the use of district paraprofessionals to provide 1:1 assistance and supervision during extra-curricular activities such as before and after school clubs, activities, concerts, and dances for the 2021-2022 school year for students as required by their IEPs. The rate of pay will be hourly consistent to the contracted salary.

2. APPROVE HOURLY RATES – CLERICAL SUBSTITUTES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the hourly rate of pay of $14.50 for the 2021-2022 school year for Clerical Substitutes. All Lunchroom/Playground Aides are authorized to serve in the position of Clerical Substitute.

3. APPOINTMENT OF DISTRICT TEST COORDINATOR-21/22 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Nicole Dilkes as district test Coordinator for the 2021-2022 School year.

4. APPROVE/RATIFY APPOINTMENT OF SCHOOL SAFETY SPECIALIST
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve Charles Smith as School Safety Specialist for the 2021/2022 school year effective July 1, 2021.

5. APPROVAL OF TRAVEL/CONFERENCE EXPENSES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: *approve/ratify (Exhibit F)

6. ACCEPTANCE OF RESIGNATION -PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Nell Marootian as a paraprofessional, effective June 30, 2021.

7. ACCEPTANCE OF RESIGNATION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Megan Sinisi, teacher, effective September 1, 2021.

8. APPOINTMENT OF LUNCH AIDES/PLAYGROUND AIDES 21/22 SY
As per the recommendation of the Superintendent move that the Little Falls Board of Education employ Lunchroom/ Playground Aides for the 2021-2022 school year at hourly salaries as indicated: *pending all background checks

Staff Member	School	Hrs. Per Day	Rate of pay
Phyllis Dillon	School #3	Per 21/22 contract	$14.00 per hour

9. RESCIND APPOINTMENT OF LUNCH AIDES/PLAYGROUND AIDES 21/22 SY
As per the recommendation of the Superintendent move that the Little Falls Board of Education rescind the employment of Maryann Gorman Lunchroom/ Playground Aides for the 2021-2022 school year.

10. AMEND/APPROVE MATERNITY LEAVE OF ABSENCE - 21/22 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

21/22 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4211	Sch 2					**11/27/2021 To 01/29/2022**	**02/01/22**

11. APPROVAL OF SAFE SCHOOL TRAINING COMPENSATION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to hourly personnel, for Safe School Training. Payment will not exceed three hours, paid at the employee's hourly rate when training is completed.

12. APPROVE PAYMENT TO STAFF –SCHOOL #1 CENTRAL DETENTION COVERAGE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to all Little Falls School #1 staff for central detention supervision at the contractual rate of $34.00 per hour.

13. APPROVAL OF HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve all Little Falls School District Certified Personnel to provide home instruction services to district students at a rate of $30.00 per hour.

14. APPOVAL OF PREPARATION OF THE TREASURER'S REPORT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Eva Lonsky to prepare the Board Treasurer's Report, to be approved at the Board of Education meetings.

15. APPROVAL OF DISTRICT MENTORING PLAN
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the electronic submittal of the District Mentoring Plan Statement of Assurance for the 2021-2022 school year to the County Office.

16. APPOINTMENT OF EARLY MORNING DROP OFF SUPERVISION-21/22 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education employ Early Morning Drop Off supervision aids for the 2021-2022 School year. Rate of pay will be $30 an hour not to exceed 2.5 hrs. per week.

Theresa DeStefano
Phyllis Dillon

17. ACCEPTANCE OF RESIGNATION -PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Melissa Pruestal as a paraprofessional, effective July 20, 2021.

18. ACCEPTANCE OF RESIGNATION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Hannah Paxia, teacher, effective July 22, 2021.

19. RESCIND APPROVAL OF JOB DESCRIPTION-BEFORE CARE AND AFTER CARE DIRECTOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind the Before and After Care Director job description. (B/ACPROGRAMDIR01).

20. APPROVAL OF BEFORE AND AFTERCARE PROGRAM- THE HIVE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the HIVE, Before and After School program to be located in School #2 and School #3, to follow the 2021-2022 school calendar and schedule.
HIVE staff as follows:

1- Director
1- Site Manager
5- Teachers
5- Assistants

21. APPROVAL OF JOB DESCRIPTION-DIRECTOR BEFORE CARE AND AFTER CARE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Director Before and After Care job description (B/ACPROGRAMDIR01). (Exhibit G)

22. APPROVAL OF JOB DESCRIPTION-SITE MANAGER BEFORE CARE AND AFTER CARE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Site Manager Before and After Care job description. (Exhibit H)

23. APPROVAL OF JOB DESCRIPTION-TEACHER BEFORE CARE AND AFTER CARE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Teacher Before and After Care job description.
(Exhibit I)

24. APPROVAL OF JOB DESCRIPTION-ASSISTANT BEFORE CARE AND AFTER CARE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following ASSISTANT Before and After Care job description.
(Exhibit J)

25. APPROVAL OF NRESC REPRESENTIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Tracey Marinelli to serve on the Northern Regional Education Service Commission Representative Assembly/Board of Directors for the 2021-2022 school year, at no additional cost to the district.

27. APPROVAL OF NRESC REPRESENTIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Dawn Daura to serve as an alternate on the Northern Regional Education Service Commission Representative Assembly /Board of Directors for the 2021-2022 school year, at no additional cost to the district.

28. AMEND APPROVAL OF THE EXTENDED SCHOOL YEAR STAFFING LIST 21/22SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2021/2022 Special Education Extended School Year Program at a rate of $50.00 per hour for certified staff, $15.00 per hour for paraprofessionals, and $14.00 per hour for bus aides.

ESY ADDITIONAL STAFF

Marissa Cirrilla & Alyssa Andreula - Speech Therapist / Evaluations
Not to exceed **105 hours** combined @ $50 per hour

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

I. POLICY COMMITTEE (Mr. Michael Murphy)

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco)

K. COMMITTEE REPORTS

X. UNFINISHED BUSINESS

XI. OPEN MEETING TO THE PUBLIC

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT