BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

AGENDA

REGULAR MEETING: Tuesday, December 12, 2023 Agenda 7:00 PM

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ELECTION RESULTS -**COUNTY OF PASSAIC CERTIFIED ELECTION RESULTS**

The results of the election held on November 7, 2023 were as follows:

There were three (3) positions open for a three (3) year term. Four (4) people filed a petition for a (3) three-year term.

The results of the election, in order in which they appeared on the ballot are as follows:

THREE-YEAR TERM	**TOTAL VOTES**
Nicole Smith	1,039
Desiree DiBuono	1,039 Withdrawn
Michael Tullo	1,057
Rachel Capizzi	1,245
Write – ins	46
Public Question- Reduction of Board Members	1,388- YES 881- NO

V. ROLL CALL

VI. CORRESPONDENCE

VII. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
1. Regular Meeting – November 14, 2023
2. Executive Meeting- November 14, 2023

VIII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

IX. PRESENTATION
1. Hornet of the Month
School #1 – Hayden Ethirveerasingam, Anthony Trapenses, Cameron Deluccia, and Violeta Velasquez
School #2 – Ridwan Uddin
School #3- Olivia Hanlon and Lucas Huebner

X. REPORTS

A. PRESIDENT'S REPORT
B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
1. Superintendent's Report.

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc1-003-10-27-23-LFD-007, Sc3-003-10-19-23-LFD-006, and SC1-003-09-26-23-LFD-005for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Little Falls Board of Education is pleased to honor:

MICHAEL RUSSO

WHEREAS, Michael Russo has served as a Member of the Little Falls Board of Education from January 2014, and:

WHEREAS, Michael Russo has served as Vice President of the Little Falls Board of Education from January 2016 to August 2018, and:

WHEREAS, Michael Russo has served as a President of the Little Falls Board of Education from September 18, 2018 to December 2021, and:

WHEREAS, Michael Russo has performed his duties in an exemplary manner, maintaining the highest degree of professionalism and commitment, and;

WHEREAS, the Little Falls Board of Education would like to express their deepest gratitude to Michael Russo for his dedication and service to the children and the community of Little Falls.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education extends their appreciation, along with the sincerest of best wishes to Michael Russo.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Shannon Zurbruegg)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated December 10, 2023, Warrant No.'s #30031__ thru #30123_(Current Account) totaling $;1,560,642.81_;Wire Transfer #12112023(Health Insurance) totaling $238,139.56 $Warrant No. #1285 (Cafeteria Account) totaling $37,210.29__; Warrant #1044 (Before & After Care Account) totaling $58.24 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – OCTOBER 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached October 31, 2023 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – NOVEMBER 30, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending November 30, 2023.

(Exhibit C)

4. APPROVAL OF REORGANIZATION MEETING DATE

MOVE that the Little Falls Board of Education will hereby hold and advertise their Reorganization Meeting for the 2024 Calendar Year in the All Purpose Room of School No. 1 on Tuesday January 2, 2024.

5. APPROVAL OF ESEA CARRYOVER FUNDS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve to approve the receipt of ESEA 2023-2024 to include 2022-2023 carryover funds:

Title I	$ 33,653.00
Title II	$ 12,713.00
Title III Immigrant	$ 57.00
Title IV	$ 2,272.00

Be it further resolved to submit an amendment of the 2023-2024 ESEA application for the 2022-2023 carryover funds.

6. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003353 at Bergen Center for Child Development for the 2023-2024 School Year in the amount of $68,415.22. (Exhibit D)

7. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-23-24 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2023-2024.

Route #	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
2908	Bergen CTR for Child Development	American Star Trans.	1	$24,190.00 + $967.60	12/5/2023-6/2024

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit E)

2. APPROVAL OF SCHOOL TRIPS -23/24 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips, as circulated. (Exhibit F)

3. APPROVE/RATIFY ACCEPTANCE OF NEW SUBSTITUTES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants all substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14

Adriana Shaw
Delany Dunn

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Michael Russo)

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:
School #1 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
12/13/2023	5 & 6th grade Holiday Decorating	Café 3:00-5:00pm	2026 Class Advisors	$10.00
*12/7/23,12/14/23 1/18/2024,1/25/2024 2/8/24,2/15/24 3/7/24,3/21/24 4/18/24,4/25/24 5/2/24,5/30/24	Culinary Club	Café 3-4:15pm	Class Advisor	$0.00

2. APPROVAL OF HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST

WHEREAS, the Little Falls Board of Education and its Chief School Administrator have reviewed the district's Health and Safety Evaluation of School Buildings checklist for 2023-2024 and have determined that all items of the Health and Safety Evaluation of School Buildings checklist have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Little Falls Board of Education hereby affirms the accuracy of the School District's Statement of Assurance and Health and Safety Evaluation of School Buildings checklist.

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit G)

2. GRANTING OF TENURE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education grant tenure to the following teachers, effective January 2, 2024.

Dana Sprague- School #1 Principal

3. GRANTING OF TENURE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education grant tenure to the following teachers, effective January 8, 2024.

Audrey O'Jeda- School #3 Nurse

4. PAYMENT TO STAFF –SCHOOL # 1- TREP$
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Kelly Keller for extracurricular supervision for Trep$ to be held on December 13, 2023 at the contractual chaperone rate of $25.00 hr.

5. PAYMENT TO STAFF –SCHOOL # 1- 5th & 6th GRADE HOLIDAY DECORATING
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Ghada Darwich for extracurricular supervision for the the 5th and 6th grade Holiday Decorating to be held on December 13, 2023 at the contractual chaperone rate of $25.00 hr.

6. PAYMENT TO STAFF-7th and 8th GRADE WINTER CONCERT- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade Winter Concert at School #1 to be held on December 20, 2023, at the contractual chaperone rate of $35.00 per hour, for two hours.

Employees	Date	Amount
Marisa Kolarovic	12/20/2023	$70.00
James Delfino	12/20/2023	$70.00
Michelle Generelli	12/20/2023	$70.00

7. PAYMENT TO STAFF-5th and 6th GRADE WINTER CONCERT- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 5th and 6th grade Winter Concert at School #1 to be held on December 20, 2023, at the contractual chaperone rate of $35.00 per hour, for two hours.

Employees	Date	Amount
James Simmons	12/20/2023	$70.00
Adam Quazza	12/20/2023	$70.00
Jessica Prawetz	12/20/2023	$70.00

8. PAYMENT TO STAFF –SCHOOL # 1 WINTER CONCERT

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Jai Sathyamurthi for extracurricular supervision for the Winter Concert to be held on December 20, 2023 at the contractual chaperone rate of $25.00 hr.

9. PAYMENT FOR UNUSED SICK DAYS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the payment for unused sick days pursuant to the contractual agreement between the Little Falls Board of Education employee #4045, in the amount of $15,000.00.

10. APPROVE/RATIFY APPOINTMENT- BEFORE CARE AND AFTER CARE CLASSROOM LEADS FOR THE 2023-2024 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following for the Before and After Care-The Hive staff member. All staff members can serve as substitutes for the Before and Aftercare program.

Tracey Schultz 5 days per week 7:05am-8:25am @ a rate of $40.00 per day

11. RESCIND APPROVAL OF SUBSTITUTE CUSTODIAN

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education rescind the appointment Erin Allen as a substitute custodian effective November 17, 2023.

12. PAYMENT TO STAFF

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for work completed on the Strategic Plan/Portrait of a Hornet, at the contractual rate of $35.00 per hour, for three hours.

Employees	Amount
Lynn Donovan	$105.00
Tiffany Sellito	$105.00

13. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve David Farrell for coverage of Hornet Reflection on November 17, 2023 from 10:34-11:25pm at the contractual rate of $35.00 per hour, prorated. To be paid out of Title I, account number 2231-100-101-00-00.

14. APPROVE/RATIFY APPROVAL OF SALARIES FOR NCLB GRANT (Title I) for the 2022-2023 SCHOOL YEAR

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the employees and salaries listed below to be charged to the NCLB Grant (Title I) for the 2023-24 School Year:

Name	Account Number	Amount
Lindsey Lafferman	20-231-100-101-00-00	$10,000.00
Amy Kobelka	20-231-100-101-00-00	$ 3,765.30
Vincent Plateroti Sr.	20-231-100-101-00-00	$ 5,524.70

15. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Rebecca Calderone for coverage of Hornet Reflection on November 15 and 16, 2023, one full block and one half of a block, at the contractual rate of $35.00 per hour, prorated. To be paid out of Title I, account number 2231-100-101-00-00.

16. AMEND APPROVAL OF EXTRA CURRICULAR ACTIVITIES FOR THE 23/24 SY

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following Extra Curricular Activities Stipends for the 2023-2024 School Year.

School #1

Employee	Extra-curricular Activity	Amount
Natalie Vendola	Culinary	**$1,742.00**

17. PAYMENT TO STAFF – TREP$ SCHOOL #1 -2023/2024 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to James Simmons for chaperoning TREP$ on December 13, 2023 for three hours at the contractual chaperone rate of $35.00 per hour.

18. PAYMENT TO STAFF – SCHOOL 1 WINTER CONCERT

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to Lisa Perrota, nurse, for chaperoning the School #1, Winter concert on December 20, 2023 for two hours at the contractual chaperone rate of $35.00 per hour.

19. APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE REPLACEMENT TEACHER 23-24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Adriana Shaw, maternity leave replacement teacher School #1, Effective January 2, 2024 through May 31, 2024 or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks and certifications.

20. PAYMENT TO STAFF – CULINARY CLUB SUPERVISION

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Generelli for culinary club extracurricular supervision at the contractual chaperone rate of $25.00 hr. for the dates as follows:

December 7, 2023
January 18, 2024
February 8, 2024
March 7, 2024
April 18, 2024
May 2, 2024

21. AMEND APPROVAL MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:

23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4717	Sch. 3	09/05/2023		9/5/2023 thru 11/24/2023 (12 weeks)		11/25/2023 Through **04/30/2024**	**05/01/2024**

22. AMEND APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE REPLACEMENT TEACHER 23-24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Daniella Ricci, maternity leave replacement teacher School #3, effective September 1, 2023 through **April 30, 2024** or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.

23. APPROVE/RATIFY MENTORING ASSIGNMENTS
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate effective, January 2, 2024 through June 30, 2024 for the 2023-2024 school year.

Mentor	Provisional Teacher	School	Certificate	Rate	Weeks
Mary Healy	Delany Dunn	School #1	CES	$766.59	23 weeks

24. ACCEPTANCE OF RESIGNATION- ABA-PARAPROFESSIONAL #3
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Venessa Hamdan, ABA paraprofessional School #3, effective January 12, 2024.

25. AMEND MENTORING ASSIGNMENTS
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate effective, September 1, 2023 through April 30, 2024 for the 2023-2024 school year.

Mentor	Provisional Teacher	School	Certificate	Rate	Weeks
Tiffany Sellitto	Daniella Ricci	School #1	CEAS	**$550.00**	**30 weeks**

H. HEALTH & SAFETY COMMITTEE **(**Mr. Doug Jandoli)

I. POLICY COMMITTEE (Mr. Steve Cowen)

J. STRATEGIC PLANNING COMMITTEE (Shannon Zurbruegg)

K. COMMITTEE REPORTS

L. PTA LIAISONS (2/3 PTA Shannon Zurbruegg, School #1 Nicole Smith)

M. LITTLE FALLS EDUCATION FOUNDATION LIAISON (Desiree DiBuono)

XI. UNFINISHED BUSINESS

XII. OPEN MEETING TO THE PUBLIC

XIII. NEW BUSINESS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT