**BOARD OF EDUCATION**
**LITTLE FALLS SCHOOL DISTRICT**
**LITTLE FALLS, NEW JERSEY**

**AGENDA**

**REGULAR MEETING: Tuesday, January 19, 2021 Agenda**

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Reorganization Meeting – January 5, 2021
   2. Regular Meeting – January 5, 2021

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION
   1. COMPREHENSIVE ANNUAL FINANCIAL REPORT 2019-2020 SY AUDITING FIRM OF LERCH VINCI & HIGGINS

IX. REPORTS

A. PRESIDENT'S REPORT
B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
   1. Superintendent's Report.

(Exhibit A)

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Christopher Jones)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated January 19, 2021, Warrant No.'s # 27098 thru #27173 (Current Account) totaling $;1,714,841.31 ; Warrant # 1036 **(SUI Account)** totaling $19,767.28; Warrant No. #1208 thru #1209 (Cafeteria Account) totaling $ 24,457.46 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – NOVEMBER 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached November 30. 2020 Transfer Report.

(Exhibit B-1)

3. TRANSFERS – DECEMBER 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached December 31, 2020 Transfer Report.

(Exhibit B-2)

4. TREASURER AND SECRETARY'S REPORTS – DECEMBER 31, 2020

RECOMMEDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending December 31, 2020.

(Exhibit C)

5. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) 2019-2020 YEAR
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Comprehensive Annual Financial Report of the Little Falls Board of Education for the fiscal year ended June 30, 2020, with no findings or audit recommendations, as submitted by the Board Office in conjunction with the auditing firm of Lerch, Vinci & Higgins, CPA.

6. RESCIND APPROVAL OF OUT OF DISTRICT PLACEMENTS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind the following out of district placement and extraordinary services for student, 2002121, at The Washington South for the 2020-2021 School Year.

7. APPROPRIATIONS OF FUNDS FROM CAPITAL RESERVE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the transfer of up to $150,000.00 from the district's Capital Reserve Fund into the current 2020-2021 budget for pre referendum costs.

8. APPROVAL OF AMAZON SMILE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Little Falls Board of Education to register and receive donations through Amazon Smile.

9. APPROVAL OF SUBMISSION
As per the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education authorize the School Business Administrator to submit the following projects to the Department of Education for approval.

School #1 – Renovations and Cafeteria Expansion
School #1- Auditorium Addition
School #2 – Renovations
School #2- Classroom Addition
School #3- Classroom Addition
School #3- Bathrooms

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit D)

2. APPROVAL OF SUBMISSION - STUDENT SAFETY DATA SYSTEM (SSDS)
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve in accordance with the law approve the mid-year submission of the SSDS, (Student Safety Data System).

3. APPROVAL OF INTERNSHIP 20/21 SY
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve Jessica Purn, for administrative internship with Tracey Marinelli, Superintendent, Little Falls Schools.

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Thomas Breitwieser)

1. AMENDMENT OF THE LONG RANGE FACILITY PLAN
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the amendment to the long-range facility plan to reflect the following:

School #1 – Renovations and Cafeteria Expansion
School #1- Auditorium Addition
School #2 – Renovations
School #2- Classroom Addition
School #3- Classroom Addition
School #3 - Bathrooms

2. DISPOSAL OF TELEPHONES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the disposal/sale of approximately 121 Toshiba Digital Business phones, found to be obsolete.

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)

1. NOTICE OF INTENT TO RETIRE– SCHOOL #1 LANGUAGE ARTS TEACHER
As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept the notice of intent to retire of Mrs. Joan McMullen, teacher School #1, effective July 1, 2021. Last day of work will be June 30, 2021.

2. AMEND APPROVAL OF TRAVEL/CONFERENCE EXPENSES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit E)

3. APPROVE/RATIFY ACCEPTANCE OF RESIGNATION-LUNCH/PLAYGROUND AIDE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Kendra Lewicki, lunch/playground aide effective, December 24, 2020.

4. APPROVAL OF APPOINTMENT ABA PARAPROFESSIONAL 20/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Nell Marootian as an ABA Paraprofessional, step 1,effective January 25, 2021 through June 30, 2021, pending all background checks.

5. APPROVAL OF MATERNITY LEAVE OF ABSENCE 20/21- 21/22 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

20/21 School Year *pending the birth of the child

| Name | Position/ Location | Leave Start Date | Accumulated Sick days Applied | FMLA Start date | NJFLA Date | EXTENDEND LEAVE (Unpaid without benefits) | Date of Return (Anticipated) |
|---|---|---|---|---|---|---|---|
| 4643 | Sch 1 | 04/16/21 | 29 sick days 3/29/2021-5/14/2021 | 05/17/2021 | 05/17/21-06/30/21 (7 weeks) | | |

21/22 School Year

| Name | Position/ Location | Leave Start Date | Accumulated Sick days Applied | FMLA Start date | NJFLA Date | EXTENDEND LEAVE (Unpaid without benefits) | Date of Return (Anticipated) |
|---|---|---|---|---|---|---|---|
| 4643 | Sch 1 | | | 09/01/2021-10/04/2021 (5 weeks) | | 10/05/2021-01/28/2022 | 01/31/22 |

6. APPROVE/RATIFY ACCEPTANCE OF RESIGNATION – ABA PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Kathleen Schleicher, ABA paraprofessional effective, January 14, 2020.

7. APPROVAL OF APPOINTMENT - PARAPROFESSIONAL 20/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Brielle Johnson as an Paraprofessional, step 1,effective January 20, 2021 through June 30, 2021, pending all background checks.

8. APPROVAL OF APPOINTMENT - PARAPROFESSIONAL 20/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Pamela Gaccione as an Paraprofessional, step 1,effective February 3, 2021 through June 30, 2021, pending all background checks.

H. HEALTH & SAFETY COMMITTEE (Mr. Fred DeMarco)

I. POLICY COMMITTEE (Mr. Michael Murphy)

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco)

K. COMMITTEE REPORTS

X. UNFINISHED BUSINESS

XI. OPEN MEETING TO THE PUBLIC

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT