BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

MINUTES

REGULAR MEETING: Tuesday, January 3, 2023 Agenda
Mrs. Verdi called the meeting to order at 6:41pm

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mr. Cowen, Mr. DeMarco, Mr. Miraglia, Mr. Murphy, Mr. Russo, Mrs. Verdi and Mrs. Zurbruegg

Board Members Absent: Mr. Jandoli

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

V. CORRESPONDENCE- NONE

VI. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Cowen the following motions were offered for approval.

1. APPROVAL OF MINUTES
   MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting – December 6, 2022
   2. Executive Minutes- December 6, 2022

AYES: 7
NAYES:0
ABSENT: 1

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)
On motion of Mr. Russo and seconded by Mr. DeMarco, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Russo moved that the Little Falls Board of Education close the meeting to the public.

VIII. PRESENTATION- NONE

IX. REPORTS

A. PRESIDENT'S REPORT
Mrs. Verdi wished everyone a Happy New Year and is looking forward to another successful year!
Mrs. Verdi also advised the Board of the following;

- Please email your committee requests
- Recommended that School Board come in to do a Board Training
- Will have a mentoring program for the new Board Members
  Mrs. Marinelli recommended to remove the Referendum Committee, Mrs. Verdi agreed.

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report.
   Mrs. Marinelli advised the Board of the following:
   - There was one HIB which was found to unconfirmed
   - All mandatory drill have been performed in all three schools
   - Enrollment School #1-387, School #2-354, School #3-171
   - Welcomed Everyone Back!
   - QSAC preformed their walk through and was very impressed. We received fabulous scores! The next phase of QSAC will be the week of February 13th
   - The Referendum did not pass. Mrs. Stevens and I are working on plan B

(Exhibit A)

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc-003-11-18-22-LFD-004 for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens advised the Board of the following:

- You will be receiving an email for your ethics disclosure that must be completed within thirty days
- The bathroom construction at School #3 is moving along
- We have been informed by PSE&G there is a boiler shortage, School #2 is scheduled for February/March and School #1 is scheduled for November 2023.

D. FINANCE & INSURANCE COMMITTEE

On motion of Mr. Miraglia and seconded by Mr. Cowen the following motions were offered for approval.

1. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations," as follows:

Donation of check number 6545 for $1,000.00 from an anonymous donor for unpaid lunch balances.

2. APPROVAL OF STUDENT TRANSPORTATION CONTRACT TRANSFER AGREEMENT

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the attached Student Transportation Transfer Agreement between Trans-Ed and First Student for the remaining term of the contract expiring June 30, 2023.

AYES:7
NAYES:0
ABSENT: 1

E. EDUCATION COMMITTEE

On motion of Dr. Capizzi and seconded by Mr. Russo the following motions were offered for approval.

1. APPROVAL OF SUBMISSION - STUDENT SAFETY DATA SYSTEM (SSDS)

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve in accordance with the law approve the mid-year submission of the SSDS, (Student Safety Data System).

2. APPROVAL OF WILLIAM PATERSON UNIVERSITY INTERNSHIP SPRING 2022/2023 SEMESTER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve student internship for the following William Paterson University students for the 2022-2023 school year, January 23, 2023 through May 8, 2023.

Ryan Marshal
Erik Holzapfel

3. SUBMISSION OF THE STATEMENT OF ASSURANCE REGARDING THE PARAPROFESSIONAL STAFF FOR THE 22/23SY

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the submission the district's Statement of Assurance Regarding the Paraprofessional Staff for the academic year 2022-2023 to the county office.

4. APPROVAL OF PRE-SCHOOL TUITION RATES

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the tuition rate of $450.00 per month for the pre-school program tuition effective September 1, 2023.

AYES: 7
NAYES: 0
ABSENT: 1

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

On motion of Mr. Russo and seconded by Mr. Miraglia the following motions were offered for approval.

1. DISPOSAL OF TECHNOLOGY EQUIPMENT

RESOLVED, to approve the disposal of the following technology equipment, found to be obsolete. (Exhibit B)

2. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1 *approve/ratify

Date	Event	Location and Time	Requested By:
1/12/23 and 1/26/2023 2/9/2023 and 2/23/2023 3/2/2023 and 3/9/2023 4/20/2023and 4/27/2023 5/18/2023and 5/25/2023	Culinary Club	Café 3:00-5:00pm	School #1

Mrs. Verdi inquired about the culinary club.
Mrs. Stevens amended Exhibit A to Exhibit B for the Disposal of Technology Equipment.
AYES:7
NAYES: 0
ABSENT: 1

G. PERSONNEL/NEGOTIATIONS COMMITTEE
On motion of Mr. Miraglia and seconded by Mr. Russo the following motions were offered for approval.

1. RESCIND APPOINTMENT OF ABA PARAPROFESSIONAL 22-23 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education rescind the appointment of Toni Colavito as an ABA paraprofessional.

2. APPROVAL OF MATERNITY LEAVE OF ABSENCE 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following leave of absence.

22/23 School Year *pending the birth of the baby

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4966	Sch 2	*04/24/2023 06/06/2023	27 sick days 3 personal days +1 comp. day				06/07/2023

3. APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following leave of absence.

22/23 School Year *pending the birth of the baby

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4966	Sch 2	*09/01/2023		09/01/2023-11/24/2023 (12 weeks)			11/17/2023

AYES: 7
NAYES:
ABSENT: 1

H. HEALTH & SAFETY COMMITTEE - NONE

J. REFERENDUM COMMITTEE- NONE

K. COMMITTEE REPORTS-NONE

X. UNFINISHED BUSINESS

Mr. Cowen asked that a training scheduled be sent out.
Mrs. Verdi asked that the website be updated with our new Members and meeting dates.
Mrs. Marinelli stated that our website would be the backdrop for JAM Graphics.

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. Russo and seconded by Mr. DeMarco, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Russo moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7
NAYES:
ABSENT: 1

XII. NEW BUSINESS-NONE

XIII. EXECUTIVE SESSION

On motion of Mr. DeMarco and seconded by Dr. Capizzi move that the Little Falls Board of Education go into Executive Session to discuss an HIB issue (SC1-003-11-18-22-LFD-004. Action will not be taken.

AYES: 7
ABSENT: 1
NAYES: 0 (6:53 PM)

On motion of Dr. Capizzi and seconded by Mr. Miraglia move that the Little Falls Board of Education return from Executive Session.

AYES: 7
ABSENT: 1
NAYES: 0 (6:55 PM)

XIV. ADJOURNMENT

On motion of Mr. Russo and seconded by Mr. Miraglia the meeting was adjourned 6:57 pm.

AYES: 7
ABSENT: 1
NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari- Stevens
Business Administrator/Board Secretary