Little Falls Public Library

Patron Code of Conduct

Please help us keep Little Falls Library a safe, friendly, and comfortable place for everyone.

1. **Treat everyone with respect**

   Harassment, intimidation, abusive language, threats, and disruptive behavior toward staff or patrons are prohibited.

2. **Maintain a quiet, library-appropriate environment**

   Running, loud talking, excessive noise, or behavior that interferes with others' use of the library is not allowed.

3. **No smoking, vaping, alcohol, narcotics, or controlled substances**

   These are prohibited on all library property, including outside areas.

4. **Respect Library property and materials**

   Do not damage, deface, misuse, or remove library property without properly checking it out. Damaged materials should be reported to staff.

5. **Follow rules for food, drink, and personal devices**

   Food and beverages are permitted only in designated areas. Devices should be used quietly with headphones, and cell-phone calls should be taken outside.

6. **Children must be properly supervised**

   Children under 10 must be accompanied by a responsible adult. Parents/guardians remain responsible for children ages 11–17 as well.

7. **Public Use of Library Telephone**

   Telephones in the library are to be used only by staff. In the event of an emergency staff will place calls for patrons. In the event of repeated request by a child, a note from a parent or guardian stating the need for this service will be requested. The Staff is not responsible for taking or relaying telephone messages.

8. **Appropriate clothing and hygiene are required**

   Shoes, shirts, and pants/shorts/skirts must be worn. Patrons are asked to maintain personal hygiene so that others can enjoy the Library without significant discomfort. When a hygiene concern is substantially affecting others, staff may speak privately with the patron and, if necessary, ask them to leave temporarily.

9. **Respect Library spaces and safety rules**

   Do not loiter, leave belongings unattended, misuse restrooms, block entrances with bicycles/scooters, or bring animals other than registered service animals or program animals.

10. **Violations can result in removal or loss of privileges**

    Staff may ask a patron to correct their behavior or leave. Continued refusal can result in suspension of library privileges and/or police involvement. Patrons can report violations to library staff, and suspended/revoked privileges may be reviewed by the Board of Trustees.

For the complete and comprehensive Patron Code of Conduct Policy, please visit our website at www.littlefallslibrary.org