BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

AGENDA

REGULAR MEETING: Tuesday, March 16, 2021 Agenda

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
1. Regular Meeting - February 16, 2021

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION

IX. REPORTS

A. PRESIDENT'S REPORT
B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
1. Superintendent's Report.

(Exhibit A)

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Christopher Jones)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated March 16, 2021, Warrant No.'s #27256 thru #_27345 (27342 & 27343 Spoiled)(Current Account) totaling $;1,550,411.73___Warrant No. #1211__ (Cafeteria Account) totaling $29,333.56_be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – FEBRUARY 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached February 28, 2021 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – FEBRUARY 28, 2021

RECOMMEDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending February 28, 2021.

(Exhibit C)

4. APPROVE/RATIFY ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-20/21

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2020-2021 school year.

SCHOOL	CONTRACTOR	# OF STUDENTS	EST. COST PER ROUTE (incl.surcharge)	DATE
Chancellor Academy	Sami Peadia, Inc. Route# 851	1	$5,206.21 + $208.25	1/4/2021-3/30/2021

5. APPROVAL OF MAXIMUM TRAVEL EXPENDITURE BUDGET 2021- 2022

WHEREAS, the Little Falls Board of Education policy No. 6471 and N.J.A.C.6A:23A-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year; and

WHEREAS, the Little Falls Board of Education appropriated $ 4,694.00 for travel and expense during the 2020-2021 school year and has spent $205.00 as of March 1, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Little Falls Board of Education, hereby establishes the school district travel maximum for the 2021 - 2022 school year at the sum of $75,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

6. 2021-2022 BUDGET SUBMISSION

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	BUDGET	LOCAL TAX LEVY
TOTAL GENERAL FUND	$18,303,003.00	$15,396,879.00
TOTAL SPECIAL REVENUE FUND	$332,957.00	
TOTAL DEBT SERVICE	$406,810.00	$376,253.00
TOTALS:	$19,042,770.00	$15,773,132.00

And to advertise said tentative budget in the Herald & News in accordance with the form suggested by the State Department of Education and according to law; and

WHEREAS, the facility needs identified are eligible to be funded with Capital Reserve, and as such are required to be in the Long Range Facility Plan,

NOW THEREFORE BE IT RESOLVED, that the Little Falls Board of Education, in the County of Passaic, New Jersey, approves the following capital projects and the withdrawal of $1,200,000 from the Capital Reserve account to provide funding for the 2021-2022 school year,

WHEREAS, a Statement of Purpose is required to be part of the advertised budget, included in budget line 600, Budgeted Withdrawal from Capital Reserve – for Local Share is $1,200,000 that is for capital projects including School #3 Bathrooms and Janitor Closet Upgrades ($1,000,000) and Faculty Room and Other Janitor Closets ($200,000). The total cost of these projects is $1,2000,00 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the NJSLS standards.

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account by resolution for required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the Little Falls Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the amount of $100,000 for items such as HVAC and boiler upkeep as well as fire and burglar alarms; and

WHEREAS, according to 6A:23A-14.2 (d)1(e), the Little Falls Board of Education shall, for any approved amounts that remain unexpended or unencumbered at the end of the school year, return such funds to the maintenance reserve account;

NOW THEREFORE BE IT RESOLVED by the Little Falls Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations

BE IT FURTHER RESOLVED, that a Public Hearing be held in the Multi-Purpose Room/via zoom at School #1, 32 Stevens Avenue, Little Falls, New Jersey on April 27, 2021 at 7:00 p.m. School #1 for the purpose of conducting a Public Hearing on the Budget for the 2021 - 2022 School Year, with the regularly scheduled meeting to follow immediately after the Budget Presentation.

7. <u>APPROVAL OF EMERGENCY PROCUREMENT FOR FOOD SERVICE 2021-2022</u>

BE IT RESOLVED that the Little Falls Board of Education acknowledges that the emergency Food Service Management Contract expires on June 30, 2021 and is not-renewable, and

WHEREAS, the USDA COVID19 Waiver #71 allows the flexibility to procure a non-competitive emergency contract for the 2021-2022 school year, and

WHEREAS**,** The Pomptonian submitted a response to the solicitation for emergency procurement for the food service management operations for July 1, 2021 through June 30, 2022.

THEREFORE, be it resolved, upon recommendation of the Business Administrator that the Little Falls Board of Education award the emergency contract for food service management to The Pomptonian, a New Jersey Corporation, located at 3 Edison Place, Fairfield, NJ 07004-3511.

The Pomptonian shall receive, in addition to the costs of operation, an administrative/ management fee of $25,900.00 to compensate for administrative and management costs. This fee shall be billed in 10 monthly installments of $2,590.00. The Little Falls Board of Education guarantees payment of such costs and fee to The Pomptonian.
Guaranteed operating results are not permitted during the term of the emergency contract.

8. APPROPRIATIONS OF FUNDS FROM CAPITAL RESERVE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the transfer of $432,000.00 from the district's Capital Reserve Fund into the current 2020-2021 budget for the purchase of the School #2 Bathroom Renovation project.

9. APPROPRIATIONS OF FUNDS FROM CAPITAL RESERVE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the transfer of $247,000.00 from the district's Capital Reserve Fund into the current 2020-2021 budget for the purchase of the School #3 Exterior Upgrades Project.

10. APPROVAL OF THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROIATIONS ACT ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND II GRANT SUBMISSION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the grant submission of the Elementary and Secondary School Emergency Relief Fund (ESSERII) as follows:

ESSER II Allocation	$418,323.00
Learning Acceleration	$ 26,846.00
Mental Health Support & Services	$ 45,000.00

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit D)

2. APPROVAL OF THE 2021-2022 DISTRICT SCHOOL CALENDAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2021-2022 District School Calendar as circulated.
(Exhibit E)

3. APPROVAL OF THE 2021-2022 CENTRAL OFFICE CALENDAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2021-2022 Central Office Calendar as circulated.
(Exhibit F)

4. APPROVAL OF THE 2021-2022 CUSTODIAL OFFICE CALENDAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2021-2022 Central Office Calendar as circulated.
(Exhibit G)

5. AMEND/APPROVE THE 2020-2021 DISTRICT SCHOOL CALENDAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2020-2021 District School Calendar as circulated.
(Exhibit H)

6. APPLICATION FOR COUNTY SUBSTITUTE CERTIFICATE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the filing of an application with the Passaic County Superintendent of Schools for a Passaic County Substitute Certificate for the following applicant:

Shanjidah Ali

7. AMEND/APPROVAL OF START AND END TIMES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following start and end times for the following schools:

SCHOOL #1 ***Effective April 19, 2021**
Start Time: 8:30 AM
End Time: **1:30 PM**
Early Morning Drop Off: 8:15AM

SCHOOL #2***Effective April 19, 2021**
KINDERGARTEN - 2ND GRADE
Start Time: **8:30 AM**
End Time:Between 12:45 - 1:30PM
Early Morning Drop Off 8:15 AM

Pre-K Half Day ***Effective March 15, 2021**
AM Pre-K Start Time: **8:30AM**
End Time: **11:00AM**
Early Morning Drop Off 8:15 AM
PM Pre-K Start Time: **11:00AM**
End Time: **1:30PM**

SCHOOL #3 ***Effective April 19, 2021**
Start Time: **8:30 AM**
End Time: 1:15 – 2:00PM

WHILE IN HYBRID INSTRUCTION
Single session days student schedules remain the same. School #2 dismissal between 12:45pm- 1:00pm, School #3 dismissal 1:15pm, School #1 1:30pm

** DELAYED OPENING**
In the event of a delayed opening, THE DISTRICT WILL GO ALL-VIRTUAL AT ABOVE TIMES.

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Thomas Breitwieser)

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:*approve/ratify

Date	Event	Space/Time	Requested By:
4/10/2021	Clothing Drive	Parking Lot School #2 10:00-3:00pm	PTA School 2/3
5/6/2021 5/13/2021 (rain date)	Vender Fair	Parking Lot School #2 6:00pm-8:00pm	School #2

2. DISPOSAL OF FILE CABINETS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the disposal of approximately 6 file cabinets, found to be unrepairable/obsolete.

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Laurent Verdi)

1. AMEND/APPROVE MATERNITY LEAVE OF ABSENCE 20/21- 21/22 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

20/21 School Year *pending the birth of the child

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4211	Sch 2	03/15/21	30 sick days 3 Personal days 3/15/2021-5/7/2021				5/10/2021

21/22 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4211	Sch 2				09/01/2021- **11/26/2021** (12 weeks)		11/29/22

2. AMEND APPROVAL OF APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 20/21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Kimberly Casillo as a long term maternity leave replacement teacher (non-tenure track) effective August 31, 2020 through **June 30, 2021,** or the return of the teacher. Rate of pay will be BA Step 1.

3. RESCIND OF APPOINTMENT - PARAPROFESSIONAL 20/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind the appointment of Pamela Gaccione as a Paraprofessional.

4. APPROVAL OF MATERNITY LEAVE OF ABSENCE 21/22 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:
20/21 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4272	Sch 3	09/01/21				09/01/21 Through 06/30/22	09/01/22

5. APPROVE/RATIFY SCHOOL PHYSICIAN FOR THE 20/21 SY
MOVE that Dr. Anthony Pastena be appointed as School Physician for the 2020/2021 school year at an annual rate of $7,000.00.

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

I. POLICY COMMITTEE (Mr. Michael Murphy)

1. FIRST READING OF POLICY
As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a first reading of the following policy: (Exhibit I)

P 0145	Board Member Resignation and Removal (M)(Revised)
P 0164.6	Remote Public Board Meetings During A Declared Emergency (M)(New)
R 1642	Earned Sick Leave Law (M)(Revised)
P 1643	Family Leave (M)(New)
P 3431.1	Family Leave (M)(Abolished)
P 4431.1	Family Leave (M)(Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)
P&R 5330.01	Administration of Medical Cannabis (M)(Revised)
P 7425	Lead Testing of Water in Schools (M)(Revised)
R 7425	Lead Testing of Water in Schools (M)(New)
P&R 7430	School Safety (M)(Abolished)

No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA) Policy and Regulations Guides

P 2415	Every Student Succeeds Act (M)(Revised)
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M)(Abolished)
P 2415.02	Title I- Fiscal Responsibilities (M)(Revised)
P 2415.03	Highly Qualified Teachers (M)(Abolished)

P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)(Revised)
P&R 2415.20	Every Student Succeeds Act Complaints (M)(Revised)
P 4125	Employment of Support Staff Members (M)(Revised)
P 6360	Political Contributions (M)(Revised)
P 8330	Student Records (M)(Revised)
P9713	Recruitment by Special Interest Groups (M)(Revised)

2. AMEND ADOPTION OF RESTART AND RECOVERY PLAN
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and adopt the following list of policies and regulations.

- Restart and Recovery Plan*

*Inclusive Of All Policies And Procedures

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco)

K. COMMITTEE REPORTS

X. UNFINISHED BUSINESS

XI. OPEN MEETING TO THE PUBLIC

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT