BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

MINUTES

REGULAR MEETING: Tuesday, April 25, 2023 Minutes
Mrs. Verdi called the meeting to order at 7:16 PM

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL
Board Members present: Mr. Cowen, Mr. DeMarco, Mr. Jandoli, Mr. Miraglia, Mrs. Verdi and Mrs. Zurbruegg

Board Members Absent: Dr. Capizzi, Mr. Russo, Mrs. Nicole Smith

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

V. CORRESPONDENCE- Mrs. Marinelli read a thank you from St. George Antiochian Orthodox Church

VI. MINUTES

On motion of Mr. Cowen and seconded by Mr. DeMarco the following motions were offered for approval.

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting – March 14, 2023
   2. Executive Meeting March 14, 2023

AYES: 6
NAYES:0
ABSENT: 3

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)
On motion of Mr. DeMarco and seconded by Mr. Jandoli, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Miraglia moved that the Little Falls Board of Education close the meeting to the public.

AYES: 6
NAYES:0
ABSENT: 3

VIII. PRESENTATION- Little Falls Education Foundation Grant Presentation
Mrs. Marinelli presented certificates to the following students for becoming Hornet of the Month

1. February -Hornet of the Month
   School #1 – Brennan Tennant, Evan Anton, Qendresa Bekiri, and Logan Rodriguez
   School #2 – Basheer Abdul-Rauf
   School #3- Tiberius Trombetta and Wesley Brohm
2. March -Hornet of The Month
   School #1-Naya Bardaghji, Julianna Genao, Adrian Pulido, and Olivia Scrivinach
   School #2- Gabriela Ortiz
   School #3- Isabella Clavo and Eliana Abduramani
3. Little Falls Education Foundation Grant Presentation
   The Little Falls Education Foundation is proud to provide teacher grants for the 22-23 school year totaling $15,864.12. The staff was invited to share a brief description of the grant that they received.
   Mrs. Marinelli expressed a heartfelt thank you to the Little Falls Education Foundation.

IX. REPORTS

A. PRESIDENT'S REPORT

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report. (Exhibit A)

Mrs. Marinelli advised the Board of the following:

- One HIB in School #1 found to be unconfirmed
- There were zero suspensions and all mandatory drills have been performed in each school
- Enrollment School #1 391, School #2 356, and School #3 172

On motion of Mr. DeMarco and seconded by Mr. Jandoli the following motions were offered for approval.

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc3-004-01-24-23-LFD-009, SC1-005-02-15-23-LFD-010, and SC1-006-02-21-23-LFD -011 for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

AYES: 6
NAYES:0
ABSENT: 3

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)
Mrs. Stevens advised the Board of the following:

- Bids for the floors and doors are going out this week and will close at the end of May
- Board training has been completed

D. FINANCE & INSURANCE COMMITTEE (Mr. Fred DeMarco)
On motion of Mr. DeMarco and seconded by Mr. Miraglia the following motions were offered for approval.

1. PRESENTATION OF BILLS:
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated April 25, 2023, Warrant No.'s #29311 thru #29387 (Current Account) totaling $;2,336,693.36 Wire Transfer #4102023(Health Insurance/Postage) totaling $229,696.97 $Warrant No. #1261 (Cafeteria Account) totaling $54,486.57; Warrant #1039 (SUI Account) totaling $6,471.33 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – MARCH 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached March 31, 2023 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – MARCH 31, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending March 31, 2023.

(Exhibit C)

4. APPROVAL OF ALLIANCE FOR COMPETITIVE ENERGY SERVICES 2023-2028

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.,* and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq*. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Little Falls Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric

power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

5. <u>RESOLVED, TO APPROVE THE FOLLOWING REAPPOINTMENTS OF BUSINESS AND OPERATIONS FOR THE 2023/2024 SY:</u>

A. <u>SECTION 125 CAFETERIA PLAN FLEXIBLE SPENDING ACCOUNTS</u>
MOVE that the Little Falls School District Board of Education designates AFLAC to continue to be the Administrator for Section 125 Cafeteria Plan Flexible Spending Accounts for 2023 – 2024 School Year.

B. EDUCATIONAL DATA SERVICES – BIDDING SERVICES AGREEMENT
MOVE that the Little Falls Board of Education approve the Bidding Services Agreement with Educational Data Services, Inc. ordering 2023-2024 school supplies and the licensing and maintenance fee for the 2023-2024 School Year at a cost of $3,080.00.

C. APPROVAL OF BIDDING SERVICES
MOVE that the Little Falls Board of Education approve the following bidding services for 2023 – 2024 School Year.

Hunterdon County Educational Services Commission - No Charge
Northern Region Educational Services Commission - No Charge
Education Services Commission of New Jersey- No Charge
Pennsylvania Educational Purchasing Program- No Charge
OMNIA Partners, Public Sector- No Charge

D. RENEWAL OF AGREEMENT – SYSTEMS 3000 INC.
MOVE that the Little Falls Board of Education renew the Agreement with Systems 3000 Inc. to provide Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules at the following costs with and additional $2,000.00 (estimate)to be added as back-up recovery cost and $2,193.00 (estimate) for employee portal cost:

2023-2024 $20,032.00

E. AUTHORIZE THE USE OF STATE CONTRACTS
WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and
WHEREAS, the Little Falls School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Little Falls School District Board of Education desires to authorize its purchasing agent for 2023 – 2024 School Year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Little Falls School District Board of Education in the County of Passaic, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey Website.

F. CHART OF ACCOUNTS
MOVE that the Little Falls School District Board of Education approves the New Jersey Department of Education Chart of Accounts for 2023 – 2024 School Year.

G. FACSIMILE SIGNATURES

MOVE that the Little Falls School District Board of Education approve the use of facsimile signatures for the Board President, Board Secretary and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for 2023 –2024 School Year.

H. RENEWAL OF AGREEMENT – REALTIME INFORMATION TECHNOLOGY

MOVE that the Little Falls Board of Education renew the Agreement with Realtime Information Technology to provide student information management for the 2023 - 2024 School Year at a cost not to exceed $24,478.46.

I. APPROVAL OF THIRD PARTY ADMINISTRATOR FOR THE 23/24 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the Business Administrator moved that the Little Falls Board of Education approve ADMIN Partners, LLC as the Third Party Administrator.

J. DISABILITY INSURANCE COMPANIES FOR THE 23/24 SY

MOVE that the Little Falls School District Board of Education designates the following Disability Insurance Companies:

Prudential Insurance Co. of America
AFLAC

K. APPROVAL OF AGREEMENT BERKLEY LIFE AND HEALTH INSURANCE CO.

MOVE that the Little Falls School District Board of Education designates Berkley Life and Health Insurance Company as Insurance Agent of Record for Student Accident Insurance for the 2023-2024 school year.

L. APPROVAL OF MCMANIMON SCOTLAND AND BAUMANN BOND COUNSEL

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Bond Counsel Services with McManimon, Scotland & Baumann, LLC, Roseland, New Jersey for the 2023-2024 fiscal year.

M. RENEWAL OF AGREEMENT – STRAUSS ESMAY ASSOCIATES, LLP

MOVE that the Little Falls Board of Education renew the Agreement with Strauss Esmay Associates, LLP for the Policy Alert & Support System, Manual Maintenance and/or the NJ School Digest for the 2023-2024 School Year as follows:

Policy Alert and Support System (PASS)	$2,725.00
Annual District Online Maintenance Fee	$1,745.00
Public Access Online Annual Fee/Bylaws and Policy	$ 395.00
Public Access Online – Annual Fee Regulations	$ 100.00

N. PHOENIX ADVISORS CONTINUING DISCLOSURE AGREEMENT / MUNICIPAL ADVISOR

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Continuing Disclosure Agent Services and appointment

as Independent Registered Municipal Advisor of record with Phoenix Advisors of Bordentown, New Jersey for the 2023-2024 fiscal year at a fee of $1,350.00 base fee , with an additional charges as needed.

O. APPROVAL OF AGREEMENT OF ATLAS CURRICULUM MANAGEMENT SYSTEM FOR THE 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Atlas Curriculum Management System as the district's curriculum management system, at a cost of $5,511.00 license fee, July 1, 2023 through June 30, 2024.

P. AUDITOR FOR THE 23/24 SY

MOVE that Lerch, Vinci, & Bliss be appointed School Auditor at an annual rate of $22,550.00 for the 2023/2024 school year. Further moved that the Little Falls Board of Education pay the auditor for additional services at the standard billing rates.

2023/2024 Billing Rates:	
Partners	$160.00- $190.00 per hour
Managers	$135.00-$150.00 per hour
Senior Accounts/Supervisors	$100.00-$125.00 per hour
Staff Accountants	$80.00-$95.00 per hour
Other Personnel	$50.00 per hour

6. APPROVAL OF LANDSCAPING SERVICES

WHEREAS, the Little Falls Board of Education ("the Board") solicited proposals for landscaping services; and

WHEREAS, the Board received three quotes; and

WHEREAS, Paul C. Pytal, LLC submitted a proposal for landscaping services in the amount of $22,620.00; and

WHEREAS, the Board finds Paul C. Pytal, LLC's proposal to be most advantageous, price and other factors considered; and

WHEREAS, the Board desires to award the contract for landscaping services to Paul C. Pytal, LLC pursuant to N.J.S.A. 18A:18A-37, which allows a Board to award a contract without public bidding when the contract amount does not exceed the qualified purchasing agent bid threshold.

NOW, THEREFORE, BE IT RESOLVED, the Board awards the contract for landscaping services to Paul C. Pytal, LLC LLC, 40 Houston Road Little Falls, NJ 07424 in the amount of $22,620.00.

7. APPROVAL OF WEBSITE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve JAM Graphics, 502 Hamburg Turnpike Wayne NJ 07470, for fees services for the district' website, at fee of $4,990.20.

8. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"

Check Number	Donation	Amount
1232	Little Falls Education Foundation	$15,864.12
2755	PTA 2/3 1st Grade Field Trip	$ 804.50
2754	PTA 2/3 Kindergarten Field Trip	$ 790.00
2757	PTA 2/3 3rd Grade Field Trip	$ 950.00
2758	PTA 2/3 4th Grade Field Trip	$ 830.00

9. AUTHORIZATION TO SOLICIT BIDS

AS PER THE RECOMMENDATION of the Superintendent, moved that the Little Falls Board of Education authorize the Business Administrator, on behalf of the Little Falls Board of Education, to advertise and solicit bids for doors and floors at School #1, School #2, and School #3.

10. APPROVE/RATIFY OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003274 at Chapel Hill Academy for the remainder of the 2022-2023 School Year in the amount of $20,736.00. (Exhibit D)

11. APPROVE/RATIFY PROFESSIONAL DEVELOPMENT SERVICES

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Teach 4 Results, for professional development training on March 23, 2023 and April 17, 2023, in the amount of $7500.00, to be split evenly between the 2022-2023 Title II and Title IV accounts for the 2022-2023 school year.

12. ACCEPTANCE OF CLIMATE CHANGE PILOT GRANT

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the Climate Change Pilot Grant in the amount of **$6,660.00.**

13. APPROVAL OF 2023-2024 FOOD SERVICE MANAGEMENT COMPANY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education move to accept the contact from Pomptonian Food Service for the 2023-2024 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of $39,762.82 to compensate the FSMC for administrative and management costs to compensate the FSMC for administrative and management costs. This

fee shall be included as a cost of operation and billed in ten (10) installments of $3,976.28 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

There is no guaranteed financial performance.

Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. Total cost of contract is $438,724.20.

14. APPROVAL OF PRE-K FACILITY GRANT SUBMISSION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Pre-K facilities grant submission to the New Jersey Department of Education.

15. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-22-23 SY
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2022-2023.

Route#	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
2760	Chapel Hill Academy	R&May Transportation	1	$12,880.00 + $515.20	03/27/2023-6/2023

AYES: 6
NAYES:0
ABSENT: 3

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
On motion of Mr. Jandoli and seconded by Mrs. Zurbruegg the following motions were offered for approval.

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit E)

2. SUBMISSION OF THE COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE 23/24 SY
RECOMMENDED ACTION by the Superintendent That the Little Falls Board of Education approve the submission the district's Comprehensive Equity Plan Statement of Assurance for the academic year 2023-2024 to the county office.

3. APPROVAL OF EIGHTH GRADE ACTIVITIES
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve all eighth grade activities, including building use and travel to and from Little Falls Recreation Fields.

4. APPROVAL OF SCHOOL TRIPS -22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit F)

5. APPROVAL OF WESTERN GOVERNORS UNIVERSITY STUDENT TEACHER INTERNSHIP FALL/SPRING 2023/2024 SEMESTER
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve student teacher internship for the following Western Governors University student effective September 1, 2023 through June 2024.

Asia Alexander

6. APPROVE/RATIFY HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2001961. Home instruction not to exceed 10 hours per week retroactive to March 27, 2023 through April 3, 2023.

7. APPROVE/RATIFY HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2003190. Home instruction not to exceed 10 hours per week retroactive to April 20, 2023 through May 20, 2023.

AYES:6
NAYES:0
ABSENT: 3

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Michael Russo)
On motion of Mr. DeMarco and seconded by Mr. Miraglia the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:
School #1 *approve/ratify

Date	Event	Location and Time	Requested By:
*03/20/2023	Parent Meeting	Café 6:00pm	School #1 Advisor
05/03/2023	6th grade Volleyball	APR 2-5:30pm	6th Grade Advisors

05/08/2023	Art Show	APR/ Hallways 6:00-8:00pm	School #1 Advisor
05/24/2023	Bingo	APR/3:00-4:00PM	5th Grade Advisors

School #2 *approve/ratify

Date	Event	Location and Time	Requested By:
05/09/2023	Art and Maker Fair	APR 6:00pm	School #2
6/1, 6/2,6/3/2023	St. George Church shuttle Parking	Lower Lot (6-1 &6-2) Upper Lot (6-3-2023)	St. George Church

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:
05/03/2023	Art and Maker Fair	APR 6:00pm	School #3
*4/24/2023	Picture Day(reschedule)	Art Room	School 2/3 PTA

AYES: 6
NAYES:0
ABSENT: 3

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)
On motion of Mr. DeMarco and seconded by Mr. Miraglia the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit G)

2. RESOLVED TO APPROVE THE FOLLOWING REAPPOINTMENTS FOR THE 2023-2024 SY:

A. INDOOR AIR QUALITY DESIGNEE FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Indoor Air Quality Designee.

B. INTEGRATED PEST MANAGEMENT COORDINATOR FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Integrated Pest Management Coordinator.

C. APPOINTS H.I.B. (Harassment, Intimidation, Bullying) COORDINATOR FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Mr. James Schoeneich as the district's designated H.I.B. (Harassment, Intimidation, Bullying) Coordinator.

D. ADA OFFICER FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Dawn Daura and Dr. Sherri Glassman, as the District's ADA Officer.

E. HOMELESS LIAISON FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Mr. James Schoeneich as the District's Homeless Liaison.

F. INSURANCE AGENT FOR THE 23/24 SY
MOVE that the Little Falls School District Board of Education designates Arthur J. Gallagher as Insurance Agent of Record for General Liability Insurance.

G. AHERA & ASBESTOS MANAGEMENT SERVICES FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint Briggs Associates as the District's AHERA and Asbestos Management Services**.**

H. RIGHT TO KNOW OFFICERS FOR THE 23/24 SY
MOVE that the Little Falls Board of Education appoint each Building Principal as the District's Right to Know Officers.

I. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2023/2024 SY
MOVE that the Little Falls School District Board of Education appoints Med-Care of Fairfield, New Jersey, Dr. John C. Scolamiero, Medical Director, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule**.**

J. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2023/2024 SY
MOVE that the Little Falls School District Board of Education appoints Immedicenter of Totowa, New Jersey, Dr. Scott Coleman, Medical Director, and Dr. Francisco Lima, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule**.**

K. APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS FOR THE 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education appoint Dawn Daura and Dr. Sherri Glassman as the District's Affirmative Action Officers for the 2023- 2024 school year**.**

L. SCHOOL ARCHITECT FOR THE 23/24 SY
MOVE that RSC Architects be appointed School Architect of Record.

3. APPROVAL OF NRESC REPRESENTIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Tracey Marinelli to serve on the Northern Regional Education Service Commission Representative Assembly/Board of Directors for the 2023-2024 school year, at no additional cost to the district.

4. APPROVAL OF NRESC REPRESENTIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Dawn Daura to serve as an alternate on the Northern Regional Education Service Commission Representative Assembly /Board of Directors for the 2023-2024 school year, at no additional cost to the district.

5. APPROVE/RATIFY APPOINTMENT OF PARAPROFESSIONAL 22-23 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Lina Mauruf as an paraprofessional, effective April 17, 2023 through June 30, 2023.The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.

6. PAYMENT TO STAFF –SCHOOL #1 PLAY
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to the following individuals for chaperoning the School #1 play on March 29th, April 28th, and March 31st h, 2023 at the contractual chaperone rate of $35 per hour for three hours.

Employee	Date	# of Hours	Amount
Hope Lachman	March 29, 2023	3 hours	$105.00
Ali Cruz	March 29, 2023	3 hours	$105.00
Kristy Gregory	March 29, 2023	3 hours	$105.00
Briana Cruz	March 29, 2023	3 hours	$105.00
Marisa Kolarovic	March 30, 2023	3 hours	$105.00
James Simmons	March 30, 2023	3 hours	$105.00
Susan Eckrote	March 30, 2023	3 hours	$105.00
Lindsay Enchelmaier	March 30, 2023	3 hours	$105.00
David Farrell	March 31, 2023	3 hours	$105.00
Maribel Bayo	March 31, 2023	3 hours	$105.00
Elisabeth Billig	March 31, 2023	3 hours	$105.00
Katrina Lanza	March 31, 2023	3 hours	$105.00

7. PAYMENT TO STAFF –SCHOOL DANCE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Nancy Cramer for extracurricular supervision the School #1 Dance held on April 4, 2023 at the contractual chaperone rate of $25.00 hr. for 2 hours.

8. PAYMENT TO STAFF –SCHOOL DANCE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Genarelli for extracurricular supervision the School #1 Dance held on April 4, 2023 at the contractual chaperone rate of $25.00 hr. for 2 hours.

9. RESCIND APPROVAL OF PART-TIME READING INTERVENTIONIST
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education rescind the appointment of Jenette Minnella, part-time Reading Interventionist.

10. APPROVE/RATIFY PART-TIME READING INTERVENTIONIST

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Alyssa Handel, part-time Reading Interventionist (UPC code Tchinterventionist), April 24, 2023 through June 30, 2023, pending all background checks. Annual salary of $40,000.00 prorated, to be charged to NCLB (Title I), account number 20-231-100-101-00-00.

11. APPROVE/RATIFY HOME INSTRUCTION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve **Learn Well, Carepoint Health- Center** to provide home instruction for student #2001961 for 10 hours per week prorated from March 27, 2023 through April 28, 2023, at a fee of $54.00/hr.

12. PAYMENT TO STAFF-7th and 8th GRADE DANCE CHAPERONES- 22/23 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade dance at School #1 on April 4, 2023, at the contractual chaperone rate of $35.00 per hour, for three hours.

Employees	Date	Amount
Lindsey Enchelmaier	4/4/2023	$105.00
Marisa Kolarovic	4/4/2023	$105.00
Danielle Heese	4/4/2023	$105.00

13. APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following leave of absence.

22/23 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4885	Sch. 2	09/05/2023		9/5/2023 thru 11/24/2023 (12 weeks)			11/27/2023

14. REIMBURSEMENT OF TRAVEL EXPENSES-NJSBA CONFERENCE- JUNE 7-10, 2022

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJSBA Conference being held JUNE 5-7, 2023:

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST (Mileage/Meals Conference)
Melissa Sanzari-Stevens	NJSBA Workshop	6/5-6/7/2022	$15.00 Tolls $124.00 mileage(approximate) $275.00 Individual Reg Atlantic City, NJ $59.00 Meals Overnight Stay $44.25 Meals 1st & Last day of travel for each

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST
Melissa Sanzari-Stevens	NJSBA Conference	6/5-6/7/2022	Mileage/Meals Conference $85.00 as per GSA rate Hotel Accommodations per night, each Attendee + applicable taxes and fees

15. REIMBURSEMENT OF TRAVEL EXPENSES-NJSBA CONFERENCE-MAY 17-19, 2023

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJSBA Conference being held MAY 17-19, 2023:

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST
			(Mileage/Meals Conference)
Tracey Marinelli Dana Sprague Elba Castrovinci	NJSBA Workshop	5/15-5/19/2023	$15.00 Tolls $124.00 mileage (approximate) $550.00 Individual Reg Atlantic City, NJ $59.00 Meals Overnight Stay $44.25 Meals 1st & Last day of travel for each

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST
Tracey Marinelli Dana Sprague Elba Castrovinci	NJSBA Conference	5/17-5/19/2023	Mileage/Meals Conference $100.00(single) as per GSA rate $120.00(double room) Hotel Accommodations per night, each Attendee + applicable taxes and fees

16. APPROVE MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:

23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4717	Sch. 3	09/05/2023		9/5/2023 thru 11/24/2023 (12 weeks)			11/27/2023

*Subject to change based on child's date of birth

17. AMEND/APPROVAL OF MATERNITY LEAVE OF ABSENCE 22/23 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following leave of absence.

22/23 School Year *pending the birth of the baby

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid)	Date of Return (Anticipated)
5068	Travel	*04/26/2023 06/30/2023	14 sick days 3 personal days +1 comp. day			17 days	09/05/2023

18. GRANTING OF TENURE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education grant tenure to the following teachers, effective March 2, 2023.

Sarah Butera- School # 2 Teacher

19. GRANTING OF TENURE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education grant tenure to the following teachers, effective March 21, 2023.

Christina Losito- School # 2 Teacher

20. ACCEPTANCE OF RESIGNATION- MUSIC TEACHER
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Danielle Ingram, music teacher schools 2 and 3, effective July 1, 2023, last day of work June 30, 2023.

AYES: 6
NAYES:0
ABSENT: 3

H. HEALTH & SAFETY COMMITTEE **(**Mr. Doug Jandoli)
On motion of Mr. DeMarco and seconded by Mr. Jandoli the following motions were offered for approval.

1. APPLICATION FOR 2023 SAFETY GRANT PROGRAM –NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)
As per the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary moved that the Little Falls Board of Education approve the submission of the Grant Application for the 2023 Safety Grant Program through the New Jersey Schools Insurance Group's Eric West Sub-Fund for the purposes described in the application, in the amount of $3,000.00 for the period July 1, 2023 through June 30, 2024.

AYES: 6
NAYES:0
ABSENT: 3

I. POLICY COMMITTEE (Mr. Michael Russo)
On motion of Mr. DeMarco and seconded by Mr. Jandoli the following motions were offered for approval.

1. SECOND READING OF POLICY
As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy: (Exhibit H)

P 7523 School District Provided Technology Devices to Students

AYES: 6
NAYES:0
ABSENT: 3

J. STRATEGIC PLANNING COMMITTEE (Shannon Zurbruegg)- None

J. COMMITTEE REPORTS
Mr. Miraglia advised the Board that a Personnel Committee meeting was held prior to the Board meeting and an email will go out with details.

Mrs. Zurbruegg advised the Board the School 2/3 PTA is hosting a Board and Brush event on May 4, 2023.

X. UNFINISHED BUSINESS
A discussion ensued regarding shirts for Board members.

XI. OPEN MEETING TO THE PUBLIC
On motion of Mr. DeMarco and seconded by Mr. Jandoli, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Zurbruegg moved that the Little Falls Board of Education close the meeting to the public.

AYES: 6
NAYES:0
ABSENT: 3

XII. NEW BUSINESS- None

XIII. EXECUTIVE SESSION
On motion of Mr. Cowen and seconded by Mr. DeMarco move that the Little Falls Board of Education go into Executive Session to discuss three HIB issues (SC1-007-03-22-23-LFD-013). Action will not be taken.

AYES: 6
ABSENT: 3
NAYES: 0 (8:08 PM)

On motion of Mrs. Zurbruegg and seconded by Mr. DeMarco move that the Little Falls Board of Education return from Executive Session.

AYES: 6
ABSENT: 3
NAYES: 0 (8:09 PM)

XIV. ADJOURNMENT

On motion of Mr. Jandoli and seconded by Mr. DeMarco the meeting was adjourned

8:10 pm.

AYES: 6
ABSENT: 3
NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari- Stevens
Business Administrator/Board Secretary