BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

MINUTES

REGULAR MEETING: Tuesday, December 6, 2022 Agenda
Mr. Breitwieser called the meeting to order at 7:00pm.

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ELECTION RESULTS -**COUNTY OF PASSAIC CERTIFIED ELECTION RESULTS**

The results of the election held on November 8, 2022 were as follows:

There were three (3) positions open for a three (3) year term. One (1) person filed a petition for a (3) three-year term.

The results of the election, in order in which they appeared on the ballot are as follows:

THREE-YEAR TERM	TOTAL VOTES
Vincent Miraglia	2,202
Write – in	
Stephen Cowen	184
Shannon Sullivan-Zurbruegg	181
Megan Candio	84
Thomas Bellino	51
Joshua Cooper	28
Marie Scoba	6

*Exhibit IV- A for additional write in votes

V. ROLL CALL

Board Members Present: Mr. Breitwieser, Dr. Capizzi Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia, Mr. Russo and Mrs. Verdi

Board Members Absent:

Also Present- Mrs. Melissa Sanzari-Stevens Business Administrator/Board Secretary and Mrs. Tracey Marinelli, Superintendent

VI. CORRESPONDENCE- NONE

VII. MINUTES

On motion of Mrs. Verdi and seconded by Mr. Russo the following motions were offered for approval.

1. APPROVAL OF MINUTES

   MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

   1. Regular Meeting- November 14, 2022
   2. Executive Meeting Minutes- November 14, 2022

AYES: 8
ABSENT: 0
NAYES: 0

VIII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

On motion of Mr. Russo and seconded by Mr. DeMarco, the meeting was opened for public comment.
Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Russo moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8
ABSENT: 0
NAYES: 0

IX. PRESENTATION

1. The Comprehensive Annual Financial Report 2020-2021 SY was presented by Paul Lerch, Auditing Firm of Lerch Vinci & Higgins
   Mrs. Marinelli congratulated Mrs. Stevens and the Board office on a job well done.
2. Mrs. Marinelli presented certificates to the following students for becoming Hornet of the Month
   School #1 – Kimberly Duong, Elian Pena, Jayda Miranda, Milena Berdejo
   School #2 – Aiden Chavez
   School #3- Brithany Llerena and Natalie Korotkin

Mr. Russo honored Mr. Breitwieser, Mrs. Kribs, and Mr. Murphy for their service to the Board of Education and presented them with a token of their appreciation.

Mrs. Marinelli read the following resolutions into the record honoring Mr. Breitwieser and Mrs. Kribs.

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Little Falls Board of Education is pleased to honor:

THOMAS BREITWIESER

WHEREAS, Thomas Breitwieser has served as a Member of the Little Falls Board of Education from November 2015, and:

WHEREAS, Thomas Breitwieser has served as Vice President of the Little Falls Board of Education from January 2019 to December 2021, and:

WHEREAS, Thomas Breitwieser has served as a President of the Little Falls Board of Education from January 2022 to December 2022, and:

WHEREAS, Thomas Breitwieser has performed his duties in an exemplary manner, maintaining the highest degree of professionalism and commitment, and;

WHEREAS, the Little Falls Board of Education would like to express their deepest gratitude to Thomas Breitwieser for his dedication and service to the children and the community of Little Falls.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education extends their appreciation, along with the sincerest of best wishes to Thomas Breitwieser.

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Little Falls Board of Education is pleased to honor:

Diana Kribs

WHEREAS, Diana Kribs has served as a Member of the Little Falls Board of Education from November, 2015 to December, 2022, and:

WHEREAS, Diana Kribs has performed her duties in an exemplary manner, maintaining the highest degree of professionalism and commitment, and;

WHEREAS, the Little Falls Board of Education would like to express their deepest gratitude to Diana Kribs for her dedication and service to the children and the community of Little Falls.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education extends their appreciation, along with the sincerest of best wishes to Diana Kribs.

X. REPORTS

A. PRESIDENT'S REPORT

Mr. Breitwieser advised the Board of the following:

- Congratulations to Mrs. Stevens and the Board office on the audit!
- Thank you to the Referendum Committee for all of their hard work and for pushing out the truth
- Happy Holiday to the Board Office, Administration, and staff!
  Mr. Breitwieser stated that this is his last meeting and could not be prouder of what the Board has accomplished in the past eight years! It has truly been my pleasure to serve!
- For the final time, thank you to the staff, teachers, and administration you are truly a family!

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report

Mrs. Marinelli advised the Board of the following:

- Thank you to Mr. Breitwieser and Mrs. Kribs for serving on the Board of Education for the past eight years!
- There was one HIB in School #1
- There were zero suspensions
- All mandatory security drills have been performed
- We had a professional development with the police department for our security drills
- Thank you to the Little Falls Moving Forward Committee

(Exhibit A)

Mr. Breitwieser read the following resolution for approval:

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation SC1-001-10-18-22-LFD-002

and Sc1-001-11-07-22LFD-003 and for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

AYES: 8
ABSENT: 0
NAYES: 0
MOTION CARRIED UNANIMOUSLY

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

On motion of Mrs. Kribs and seconded by Mr. DeMarco, the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated December 6, 2022, Warrant No.'s #29026 thru #29086 (Current Account) totaling $;1,491,427.79 $Warrant No. #1255 (Cafeteria Account) totaling $25,654.40 ;Warrant #1037 (SUI Account) totaling $9,845.92; Warrant #1024 (Before & After Care Account) totaling $300.00 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – NOVEMBER 2022

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached November 30, 2022 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – NOVEMBER 30, 2022
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending November 30, 2022.

(Exhibit C)

4. APPROVAL OF REORGANIZATION MEETING DATE
MOVE that the Little Falls Board of Education will hereby hold and advertise their Reorganization Meeting for the 2023 Calendar Year in the All Purpose Room of School No. 1 on Tuesday January 3, 2023.

5. ACCEPTANCE OF 2022 SAFETY GRANT PROGRAM-NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the 2021 Safety Grant Award from the New Jersey Schools Insurance Group's Eric West Sub-Fund for the District in the amount of $6,300.00 to be appropriated in the 22/23 school year.

6. AMEND RENEWAL OF AGREEMENT – SYSTEMS 3000 INC.
MOVE that the Little Falls Board of Education renew the Agreement with Systems 3000 Inc. to provide Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules at the following costs with and additional **$1995.00** to be added as back-up recovery cost and $2,184.00 (estimate) for employee portal cost.

7. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-22-23 SY
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2022-2023 extended school year.

Route#	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
2601	Shepard School-Kinnelon	Omar Transportation	1	$23,100.00 + $924.00	10/11/2022-6/2023

8. ACCEPTANCE OF DONATIONS
As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"
A. Check # 10014 for $77.00 Donated by Dr. Matthew Peluso D.M.D

9. AMEND APPROVAL OF DISBURSEMENT

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education amend the disbursement of student activity finds in the amount of $2,943.00 as follows:

School #3 -3rd Grade: **$1081.00**
School #3 -4th Grade: $1081.00
School #3 Student Council: **$781.00**

AYES: 8
ABSENT: 0
NAYES: 0

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

On motion of Dr. Capizzi and seconded by Mr. Russo, the following motions were offered for approval.

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit D)

2. APPROVAL SETON HALL UNIVERSITY INTERNSHIP SPRING 2022/2023 SEMESTER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve student internship for the following Seton Hall University students for the 2022-2023 school year, January 30, 2022 through May 5, 2023.

Scott Nitch
Katrina Bonus
Colette Cutrona

3. AMEND APPROVAL OF HOME INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2002870. Home instruction not to exceed 10 hours per week retroactive to October 3, 2022 through **December 23, 2022.**

4. ACCEPTANCE OF BOARD MEMBER RESIGNATION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education accept the resignation of Mr. Michael Murphy from the Little Falls Board of Education effective November 22, 2022.

5. APPROVAL OF SCHOOL TRIPS -22/23 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit E)

AYES: 8
ABSENT: 0
NAYES: 0

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Michael Russo)
On motion of Mr. Russo and seconded by Dr. Capizzi, the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #2 *approve/ratify

Date	Event	Location and Time	Requested By:
*December 5-7, 2022	Holiday Shop	APR	PTA 2/3

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:
*November 30, 2022 Through December 7, 2022	Holiday Shop	APR 3:00pm	PTA 2/3

AYES: 8
ABSENT: 0
NAYES: 0

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)
On motion of Mrs. Verdi and seconded by Mrs. Kribs, the following motions were offered for approval.

1. ACCEPTANCE OF RESIGNATION-PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Irlanda Velasquez, paraprofessional, effective December 2, 2022.

2. APPROVE/RATIFY APPOINTMENT OF ABA PARAPROFESSIONAL 22-23 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Toni Colavito as an ABA paraprofessional, effective December 19, 2022 through June 30, 2023.The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.

3. AMEND APPROVAL OF HOME INSTRUCTION
RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Michelle Generelli, Marissa Bariso, and Marissa Natale to provide home instruction services to district student 2002870 at a rate of $30.00 per hour. Home instruction not to exceed ten (10) hours per week, effective October 3, 2022through **December 23, 2022.**

4. APPROVE/RATIFY MENTORING ASSIGNMENTS
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate, effective November 28, 2022, for the 22-23 SY.

Mentor	Provisional Teacher	School	Certificate	Number Of weeks	Rate
Kelly Ostrowski	Alyssa Handel	School #3	CEAS	18 weeks	*$550.00

***pro-rated**

5. APPROVAL OF INTERNSHIP 22/23 SY
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the following University of Dayton student, for a Applied Behavior Analysis internship with Kimberly DeLia for the 2022-2023 school year.

Sarah Viterito

6. RESCIND APPROVAL OF APPOINTMENT OF FULL TIME NIGHT CUSTODIAN
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind the appointment of Mason Bullock as night custodian, School #3.

7. PAYMENT TO STAFF –SCHOOL # 1 WINTER CONCERT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Generelli for extracurricular supervision for the Winter Concert to be held on December 14, 2022 at the contractual chaperone rate of $25.00 hr.

8. PAYMENT TO STAFF-7th and 8th GRADE WINTER CONCERT- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade Winter Concert at School #1 to be held on December 14, 2022, at the contractual chaperone rate of $35.00 per hour, for two hours.

Employees	Date	Amount
Vincent Plateroti	12/14/2022	$70.00
James Delfino	12/14/2022	$70.00
David Farrell	12/14/2022	$70.00

9. PAYMENT TO STAFF-5th and 6th GRADE WINTER CONCERT- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 5th and 6th grade Winter Concert at School #1 to be held on December 14, 2022, at the contractual chaperone rate of $35.00 per hour, for two hours.

Employees	Date	Amount
Melissa Natale	12/14/2022	$70.00
Adam Quazza	12/14/2022	$70.00
Marissa Kolorovic	12/14/2022	$70.00

10. PAYMENT TO STAFF –SCHOOL # 1 WINTER CONCERT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Emely Mercedes for extracurricular supervision for the Winter Concert to be held on December 14, 2022 at the contractual chaperone rate of $25.00 hr.

11. PAYMENT TO STAFF –SCHOOL #3 BAND SUPERVISION
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Marissa McCluskey for extracurricular supervision for morning band practice January 3, 2023 through June 16, 2023 for approximately thirty minutes per practice, at the contractual chaperone rate of $25.00 hr.

12. AMEND APPROVAL OF UNPAID LEAVE OF ABSENCE 22-23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following unpaid leave of absence:

22/23 School Year

Name	Position/ Location	Unpaid Leave Start Date	Unpaid Leave End Date	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5039	Sch3	12/30/22	02/10/23			NA	**03/27/23**

13. PAYMENT FOR UNUSED SICK DAYS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the payment for unused sick days pursuant to the contractual agreement between the Little Falls Board of Education employee #4109, in the amount of $15,000.00.

Motion #6 amended to Rescind Approval of Appointment
AYES: 8
ABSENT: 0
NAYES: 0

H. HEALTH & SAFETY COMMITTEE (Mr. Vincent Miraglai) - NONE

I. POLICY COMMITTEE (Mr. Doug Jandoli) - NONE

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco)
Mr. DeMarco advised the Board of the following:

- There is a referendum meeting this evening after the Board meeting
- Mrs. Marinelli spoke at the Senior meeting this afternoon
- Saturday December 10th will be the Mobile Meetings

K. COMMITTEE REPORTS- NONE

XI. UNFINISHED BUSINESS - NONE

XII. OPEN MEETING TO THE PUBLIC

On motion of Mr. Miraglia and seconded by Mr. Russo, the meeting was opened for public comment.

On motion of Mr. DeMarco and seconded by Mr. Jandoli moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8
ABSENT: 0
NAYES: 0
MOTION CARRIED UNANIMOUSLY

XIII. NEW BUSINESS

Mrs. Kribs inquired if any would like to serve as the liaison to the Little Falls Education Foundation.

The Board opened interviews of potential Board Members.
The Board began candidate interviews.
Three candidates were interviewed for one vacant Board of Education seat.

XIV. EXECUTIVE SESSION

On motion of Mr. DeMarco and seconded by Mrs. Kribs move that the Little Falls Board of Education go into Executive Session to discuss an HIB issue (SC1-003-11-18-22-LFD-004. Action will not be taken.

The Board will also discuss candidate interviews and resumes. Approximate time (20) twenty minutes. Action will be taken.

AYES: 8
ABSENT: 0
NAYES: 0 (7:55 PM)

On motion of Mrs. Kribs and seconded by Mr. Miraglia move that the Little Falls Board of Education return from Executive Session.

AYES: 8
ABSENT: 0
NAYES: 0 (8:15 PM)

Motion to appoint Nicole Smith as Trustee to the Little Falls Board of Education for the term of January 2023 Reorganization Meeting through December 31, 2023, pending background checks.

Motion by Mr. Russo and seconded by Mrs. Kribs

AYES: 8
ABSENT: 0
NAYES: 0
MOTION CARRIED UNANIMOUSLY

Mr. Breitwieser thanked all the candidates and congratulated Mrs. Nicole Smith.

XV. ADJOURNMENT

On motion of Mrs. Kribs and seconded by Mr. Miraglia the meeting was adjourned 8:20 pm.

AYES: 8
ABSENT: 0
NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari- Stevens
Business Administrator/Board Secretary