BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

AGENDA

REGULAR MEETING: Tuesday, November 14, 2023 Agenda 7:00 PM

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting – October 10, 2023
   2. Executive Meeting – October 10, 2023

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION-
   1. STRATEGIC PLAN/PORTRAIT OF A HORNET
   2. COMPREHENSIVE ANNUAL FINANCIAL REPORT 2022-2023 SY AUDITING FIRM OF LERCH VINCI & BLISS

IX. REPORTS

A. PRESIDENT'S REPORT

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report. (Exhibit A)

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigations (SC1-001-09-20-23-LFD-001, Sc3-001-09-25-23-LFD-002, Sc1-002-09-29-23-LFD-003, Sc3-002-10-16-23-LFD-004) for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Shannon Zurbruegg)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated November 14, 2023, Warrant No.'s #29929___thru #30030_(Current Account) totaling $1,586,446.65 Wire Transfer #11132023(Health Insurance)totaling $236,300.66_ $Warrant No. #1282 thru #1284 (Cafeteria Account) totaling $98,497.13__; Warrant #1042 thru #1043 (Before & After Care Account) totaling $208.64 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – OCTOBER 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached October 31, 2023 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – OCTOBER 31, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending October 31, 2023.

(Exhibit C)

4. AMEND TREASURER REPORTS – AUGUST 31, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending August 31, 2023. (Exhibit C-1)

5. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-23-24 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2023-2024.

Route#	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
2760	Chapel Hill Academy	R&May Transportation	1	$75,645.00 + $3,025.80	09/6/2023-6/2024
2502	Academy 360-Lower School	Jersey Kids Trans	1	$18,306.00 + $ 732.24	09/6/2023-6/2024
2626	Windsor Learning	Jersey Kids Trans	2	$45,202.50 + $ 1,808.10	09/6/2023-6/2024
2977	Shepard Lower School Kinnelon	Safeguard Transportation	1	$27,999.00 + $1,119.96	08/31/23- 6/2024

6. APPROVAL OF INTERPRETATION AND TRANSLATION SERVICES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve CQ fluency, 2 University Plaza Drive, Hackensack NJ 07601, to provide written translation services as well as interpretations services on an as needed basis.

7. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002588 at Windsor Learning Center for the 2023-2024 School Year at a rate of $48,927.00, November 2, 2023-June 2024.

8. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) 2022-2023 YEAR

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Comprehensive Annual Financial Report of the Little Falls Board of Education for the fiscal year ended June 30, 2023, with no findings, as submitted by the Board Office in conjunction with the auditing firm of Lerch, Vinci & Bliss, CPA.

9. ACCEPTANCE OF HIGH IMPACT TUTORING GRANT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the New Jersey High Impact Tutoring Grant for $24,146.00.

10. ISSUE REQUEST FOR PROPOSAL– TUTORING SERVICES
AS PER THE RECOMMENDATION OF THE SUPERINTENDENT, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education authorize the School Business Administrator to issue Request for Proposal for a tutoring services program for the 2023-2024 school year.

11. APPROVAL OF PURCHASE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the purchase of gift cards for the purpose of life skills and instruction, not to exceed $1,000.00.

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit D)

2. APPROVAL OF 2023-2024 SCHOOL NURSING PLANS
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the School Nursing Services Plans for School #1, #2 and #3 for the 2023-2024 School Year, as circulated. (Exhibit E)

3. APPROVAL OF SCHOOL TRIPS -23/24 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips, as circulated.
(Exhibit F)

4. APPROVAL OF DROP IN RATE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve a Drop In rate of $10.00 per student, per day for The Hive Before Care program and a $25.00 per student, per day fee for The Hive Aftercare program.

5. APPROVAL OF AFTERCARE ART PROGRAM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Pencilworks, 96 Main Street Little Falls, NJ 07424, to provide an AfterCare Art program on the following dates, for a fee of $12.00 per child for each class.

SCHOOL #3 DATES	SCHOOL #2 DATES
December 1, 2023	December 8, 2023
January 5, 2024	December 15, 2023
	January 12, 2024
	January 19, 2024

6. APPROVAL OF AFTERCARE NUTRITION PROGRAM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Heather Shasa, Little Falls Shop Rite Registered Dietitian, to provide AfterCare Nutrition and Story time activities and a Healthy Winter Snack program on the following dates, at no charge to the program.

SCHOOL #2	SCHOOL #3
December 5, 2023	December 7, 2023

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Michael Russo)

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
*11/13/2023	PTA Fashion Show Meeting	Café 7:00-8:00pm	PTA #1	$0.00

School #2 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
*11/3/2023	PVHS Parking	Parking Lot 5:00-10:00pm	Passaic Valley High School	$0.00

2. APPROVE/RATIFY DISPOSAL OF TECHNOLOGY EQUIPMENT

RESOLVED, to approve the disposal of the following items, found to be obsolete.
(Exhibit G)

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit H)

2. APPROVE/RATIFY UNPAID LEAVE OF ABSENCE 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following unpaid leave of absence:

23/24 School Year

Name	Position/ Location	Unpaid Leave Start Date	Unpaid Leave End Date	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5039	Sch3	09/01/23	11/13/23			NA	**11/14/23**

3. PAYMENT TO STAFF- 5TH AND 6TH GRADE MOVIE NIGHT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 5th and 6th grade movie night at School #1 on October 24, 2023, at the contractual chaperone rate of $35.00 per hour, for two hours.

Employees	Date	Amount
David Farrell	10/24/2023	$70.00
Melissa Natale	10/24/2023	$70.00

4. PAYMENT TO STAFF- 8TH GRADE HALLOWEEN DANCE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th grade dance at School #1 on October 30, 2023, at the contractual chaperone rate of $35.00 per hour, for three hours.

Employees	Date	Amount
Lindsey Enchelmaier	10/30/2023	$105.00
Tiffany Studzinski	10/30/2023	$105.00
Briana Cruz	10/30/2023	$105.00

5. ACCEPTANCE OF RESIGNATION- LUNCH AIDE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Wendy Bove, lunch aide, effective October 16, 2023.

6. ACCEPTANCE OF RESIGNATION- TEACHER SCHOOL #2
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Alyssa Mauro, teacher school #2, effective December 12, 2023.

7. PAYMENT TO STAFF –SCHOOL # 1 MOVIE NIGHT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Emily Mercedes for extracurricular supervision for the 5th and 6th Grade movie night on October 24, 2023 at the contractual chaperone rate of $25.00 hr, for two hours.

8. PAYMENT TO STAFF –SCHOOL # 1 MOVIE NIGHT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Gennerelli for extracurricular supervision for the 5th and 6th Grade movie night on October 24, 2023 at the contractual chaperone rate of $25.00 hr, for two hours.

9. AMEND APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE Unpaid leave/no benefits	Date of Return (Anticipated)
5035	Sch. 3	12/04/2023	22 sick days & 1 Personal day	01/16/2024 thru 04/12/2024 (12 weeks)		04/13-2024 through **06/30/2024**	**09/01/2024**

10. PAYMENT TO STAFF –SCHOOL # 1 MOVIE NIGHT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Lisa Perrota, nurse, for the 5th and 6th Grade movie night on October 24, 2023 at the contractual chaperone rate of $35.00 hr., for two hours.

11. APPROVE/RATIFY APPOINTMENT OF PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Isabella DeMarco as a paraprofessional, effective November 6, 2023 through June 30, 2024.The rate of pay will be $18.00 per hour pending all background checks.

12. PAYMENT TO STAFF –SCHOOL # 1 HALLOWEEN DANCE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Lisa Perrota, nurse, for the 7th and 8th Grade Halloween Dance on October 30, 2023 at the contractual chaperone rate of $35.00 hr., for two and one half hours.

13. AMEND APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4909	Sch.2	**11/06/2023**	**19 sick days 11/06/23 thru 12/08/23**	01/01/2024 thru **3/23/2024 (12 weeks)**			**03/25/2024**

14. PAYMENT TO STAFF –SCHOOL # 1 HALLOWEEN DANCE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Nancy Crammer for extracurricular supervision for the 7th and 8th Grade Halloween Dance on October 30, 2023 at the contractual chaperone rate of $25.00 hr., for two and one half hours.

15. APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE REPLACEMENT TEACHER 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Delany Dunn, maternity leave replacement teacher School #3, Effective December 4, 2023 through June 30, 2024 or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.

16. AMEND APPROVAL OF STAFFING POSITIONS FOR 2023-2024 BOOST REMEDIATION PROGRAM
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following staff listing for the 2023-2024 Boost Remediation Program. Remuneration for each staff member will be $2,000.00, which will be funded through the Title I ESEA Grant.

2023 / 2024 BOOST PROGRAM & STAFF

School 1: 8 Teacher Positions @ ……. $2000 stipend each

Tuesday & Thursday: 46 Sessions @ 30 minutes each

Start Date: 10/16/23 End Date: 5/2/24

AM SESSION 7:40AM - 8:10AM PM SESSION 3:10PM - 3:40PM
Lynn Donovan AM (1X/wk)...SPLIT…… **Rebecca Calderone** PM (1X/wk)- ELA 5/6

17. APPROVAL OF SUBSTITUTE CUSTODIAN
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment Erin Allen as a substitute custodian at a rate of $20.00 per hour. Start date to be determined, pending all background checks.

18. APPROVAL OF APPOINTMENT OF PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Silvia Nozinic as a paraprofessional, effective December 1, 2023 through June 30, 2024, pending all background checks.

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

1. APPROVAL OF THE SCHOOL SAFETY AND SECURITY PLAN AND SUBMISSION OF STATEMENT OF ASSURANCE FOR 23-24 SY
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve the School Safety and Security Plan and submission of the School Safety and Security Plan Statement of Assurance for the 2023-2024.

2. SUBMISSION OF SAFE RETURN PLAN
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve submission the district's Safe Return Plan to the Department of Education.

I. POLICY COMMITTEE (Mr. Steve Cowen)

1. SECOND READING OF POLICY-ALERT 231
As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy:

P 1524	School Leadership Councils(Abolished)
P 2270	Religion in the Schools(Revised)
P 3161	Examination for Cause(Revised)
P&R 3212	Attendance (M)(Revised)
P 3324	Right of Privacy(Revised)
P&R 3432	Sick Leave (Abolished)
P 4161	Examination for Cause (Revised)
P&R 4212	Attendance (M)(Revised)
P 4324	Right of Privacy (Revised)
P&R 4432	Sick Leave (Abolished)
P&R 5111	Eligibility of Resident/Nonresident Students (M)(Revised)
P&R 5116	Education of Homeless Children and Youths (Revised)
P&R 5460.02	Bridge Year Pilot Program (M)(Abolished)
P 6361	Relations With Vendors for Abbott Districts (Abolished)
P8500	Food Service (M)(Revised)
P8540	School Nutrition Programs (M)(Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M)(Abolished)

(Exhibit I)

J. STRATEGIC PLANNING COMMITTEE (Shannon Zurbruegg)

K. COMMITTEE REPORTS

L. PTA LIAISONS (2/3 PTA Shannon Zurbruegg, School #1 Nicole Smith)

M. LITTLE FALLS EDUCATION LIASON (Desiree DiBuono)

X. UNFINISHED BUSINESS

XI. OPEN MEETING TO THE PUBLIC

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT