BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

AGENDA

REGULAR MEETING: Tuesday, November 9, 2021 Agenda

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting – October 12, 2021
   2. Executive Minutes –October 12, 2021

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION- Referendum Presentation

IX. REPORTS

A. PRESIDENT'S REPORT
B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
   1. Superintendent's Report.

(Exhibit A)

2. HIB

BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc-001-9-24-21-LFD-001 for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business

Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated _November 9, 2021_, Warrant No.'s #27962 (voided) 27957__ thru #28026_(Current Account) totaling $;1,551,114.16_Warrant No. #1232 (Cafeteria Account) totaling $24,947.33___be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – October 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached October 31. 2021 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – OCTOBER 31, 2021

RECOMMEDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending October 31, 2021.

(Exhibit C)

4. ACCEPTANCE OF 2021 SAFETY GRANT PROGRAM-NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the 2020 Safety Grant Award from the New Jersey Schools Insurance Group's Eric West Sub-Fund for the District in the amount of $6,300.00 to be appropriated in the 21/22 school year.

5. APPROVAL COMPREHENSIVE MAINTENANCE PLAN 20-21 SY & FORM M-1

As per the recommendation of the Superintendent, in consultation with the Business Administrator/Board Secretary, moved that the Little Falls Board of Education adopt the following Resolution and append to the minutes:

WHEREAS, the Department of Education requires New Jersey School Districts to submit Three-Year Maintenance Plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Little Falls Township Public School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Little Falls Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Schools #1, #2 and #3 of the Little Falls Township School District in compliance with the Department of Education requirements and the Form M-1 Annual Maintenance. (Exhibit D)

6. RESCIND NON RESIDENT TUITION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind 2021-2022 regular school non- resident tuition for student 2002805 effective October 29, 2021.

7. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations," as follows:

Donation of books from the Fairfield UNICO

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit E)

2. APPROVE/RATIFY ACCEPTANCE OF NEW SUBSTITUTES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants all substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14

Briana Brooks

3. AMEND APPROVAL OF SCHOOL TRIPS -21/21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit F)

4. APPROVAL OF CLIMATE COMMITTEE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff /members to the Climate Committee for the 2021-2022 school year.

School #2	**School #3**	**School #1**
Officer Vanak	Matt Rohllf	Dana Sprague
Kelly Davis	Kelly Davis	Officer Vanak
Megan Castaneda	Officer Vanak	Mary Budd
Jill Castaldo	Mrs. Safko	Lauren Restaino
Julianne Fuoco		Jim Schoeneich

5. APPROVAL OF WELLNESS COMMITTEE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff /members to the Wellness Committee for the 2021-2022 school year.

School #2	**School #3**	**School #1**
Julie Abboud	Michael Russo	Dana Sprague
Kelly Davis	Sue Galione	Donna Hamilton
Jon Buset	Joe Schmidt	Monica Heaney
Jill Castaldo	Liz Anzevino	Sue Galione
April Hill	Mrs. Lijoi	Dian Kribs

6. APPROVAL OF MONTCLAIR STATE UNIVERSITY STUDENT TEACHER INTERNSHIP SPRING 2021/2022 SEMESTER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve student teacher internship for the following Montclair State University student effective January 18, 2022 through May 2022.

Kristen O'Connor

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Thomas Breitwieser)

1. APPROVAL OF HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST

WHEREAS, the Little Falls Board of Education and its Chief School Administrator have reviewed the district's Health and Safety Evaluation of School Buildings checklist for 2021-2022 and have determined that all items of the Health and Safety Evaluation of School Buildings checklist have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Little Falls Board of Education hereby affirms the accuracy of the School District's Statement of Assurance and Health and Safety Evaluation of School Buildings checklist. (Exhibit G)

2. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1 *approve/ratify

Date	Event	Location and Time	Requested By:
*10/28/2021	8th Grade Movie Night	Playground	School #1 8th grade advisors
04/28/2022	8th Grade Movie Night	Playground	School #1 8th grade advisors
11/15/2021 11/16/2021	Book Fair	GYM	School #1 PTA

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: *approve/ratify (Exhibit H)

2. APPROVE/RATIFY STAFFING POSITIONS FOR 2021-2022 BOOST REMEDIATION PROGRAM

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following staff listing for the 2021-2022 Boost Remediation Program. Remuneration for each staff member will be $1,800.00, which will be funded through the ESEA Grant.

School #2	School #3	School #1	
Cortney Brown	Natalie Vendola	Jessica DeSimone	Melissa Natale
Christina Montesano	Marissa McCluskey	Rebecca Calderone	
Keri Ann Brown	Jackie McGarrity	Megan Camarata	
Jamie Christopher		Lynn Donovan	

Katrina Lanza Beth Billig

3. APPROVE/RATIFY APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 21/22 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Blake A. Spingarn as a long-term maternity leave replacement teacher (non-tenure track) effective October 13, 2021 through June 30, 2022**,** or the return of the teacher. Rate of pay will be BA Step 1. Upon approval of all background checks.

4. APPROVE/RATIFY APPOINTMENT OF PARAPROFESSIONAL FOR THE 21-22 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the move of Fadwa Mustafa from an ABA paraprofessional to a paraprofessional, October 20, 2021 through June 30, 2022.The rate of pay will be Step 5 as per the 2019- 2021 LFEA collective negotiation agreement, paraprofessional salary guidelines.

5. PAYMENT TO STAFF-8TH GRADE MOVIE NIGHT CHAPERONES- 21/22 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade movie night at School #1 on October 27, 2021, at the contractual chaperone rate of $34.00 per hour, for three hours.

Employees	Date	Amount
Brianna Cruz	10/27/2021	$102.00
Rebecca Calderone	10/27/2021	$102.00
Tiffany Studzinski	10/27/2021	$102.00

6. APPROVE/RATIFY APPOINTMENT OF ABA PARAPROFESSIONAL FOR THE 21-22 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Michele Montasano as an ABA paraprofessional, effective November 8, 2021 through June 30, 2022.The rate of pay will be Step 1 as per the 2019- 2021 LFEA collective negotiation agreement, paraprofessional salary guidelines. Pending all background checks.

7. APPROVE/RATIFY MATERNITY LEAVE OF ABSENCE 21/22 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

21/22 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4643	Sch 1			09/01/2021-10/01/2021		10/04/2021-**06/30/2022**	**09/01/22**

				(5 weeks)			

8. AMEND APPROVAL OF BEFORE AND AFTERCARE PROGRAM- THE HIVE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the HIVE, Before and After School program to be located in School #2 and School #3, to follow the 2021-2022 school calendar and schedule.
HIVE staff as follows:

1- Director
1- Site Manager
7- Teachers
7- Assistants

9. APPROVE/RATIFY APPOINTMENT-ASSISTANT BEFORE CARE AND AFTER CARE FOR THE 2021-2022 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Assistants for the Before and After Care- The Hive at a rate of $ 15.00 per hour.

Andrea Marchesani
Amy Wright

10. APPROVE/RATIFY MENTORING ASSIGNMENTS
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate (for seven weeks), November 1, 2021 through June 30, 2022 for the 2021-2022 school year.

Mentor	Provisional Teacher	School	Certificate	Rate
Shana Opdenberg	Blake Spingarn	School #2	CEAS	$550.00

11. APPROVAL OF BEFORE/AFTERCARE SITE DIRECTOR COVERAGE
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve all approved Hive certified teachers as a substitute Site Director for the Hive-Before and Aftercare program at a rate of $25.00 per hour.

12. APPROVAL OF BEFORE/AFTERCARE TEACHER COVERAGE
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve all certified teachers as a substitute teachers for the Hive-Before and Aftercare program at a rate of $20.00 per hour.

13. APPROVAL OF BEFORE/AFTERCARE ASSISTANT COVERAGE
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve all Little Falls staff as a substitute Assistant for the Hive-Before and Aftercare program at a rate of $15.00 per hour.

14. APPROVE/RATIFY APPOINTMENT-TEACHER BEFORE CARE AND AFTER CARE FOR THE 2021-2022 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following teacher for the Before and After Care- The Hive at a rate of $ 20.00 per hour.

Karina Martinez

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

1. BUS EVACUATION DRILLS
MOVED that the Little Falls Board of Education accept the Bus Evacuation Drills Report, as circulated for the first part of the 2021/2022 School Year. Bus Evacuation Drills took place on the following dates:

October 27, 2021 at School #1
October 28, 2021 at School #2
October 27, 2021 at School #3 (Exhibit I)

2. APPROVAL OF THE SCHOOL SAFETY AND SECURITY PLAN AND SUBMISSION OF STATEMENT OF ASSURANCE FOR 21-22 SY
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve the School Safety and Security Plan and submission of the School Safety and Security Plan Statement of Assurance for the 2021-2022.

H. POLICY COMMITTEE (Mr. Michael Murphy)

I. REFERENDUM COMMITTEE (Mr. Fred DeMarco)

1. RESOLUTION PROVIDING FOR A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON DECEMBER 14, 2021 FOR CONSIDERATION OF A BOND PROPOSAL BY THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal shall be submitted for voter approval at a special school district election to be held on December 14, 2021 between the hours of 3:00 p.m. and 8:00 p.m. as permitted and required by law. The form of the bond proposal and question to be submitted to the voters will read substantially as follows with such adjustments as may be provided by bond counsel:

BOND PROPOSAL QUESTION

The Board of Education of the Township of Little Falls in the County of Passaic, New Jersey is authorized: (a) to provide for additions, renovations, alterations and improvements at Little Falls Township Elementary School/Middle School #1, Little Falls Township Elementary School #2 and Little Falls Township Elementary School #3, including acquisition and installation of fixtures, furnishings and equipment, site work and related costs; (b) to appropriate $35,115,953 for such purposes and (c) to issue bonds of the school district therefor in the principal amount of $35,115,953.

The final eligible costs of the project approved by the Commissioner of Education are $13,194,999 (with $9,953,501 allocated to Little Falls Township Elementary School/Middle School #1 and $3,241,498 allocated to Little Falls Township Elementary School #2). The proposed improvements include $2,181,465 allocated to Little Falls Township Elementary School/Middle School #1, $799,513 allocated to Little Falls Township Elementary School #2 and $342,056 allocated to Little Falls Township Elementary School #3 for elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the project. The Board of Education is authorized to transfer funds among the purposes approved at this special election.

Do you approve this bond proposal?

2. This Board of Education hereby approves and adopts the bond proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Project").

3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Little Falls (the "Township"), giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Township Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the bond proposal question to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the bond proposal question to the voters at the special school election scheduled for December 14, 2021 and to seek the assistance of the county officials and the municipal clerk in conducting the special school district election.

5. The Board of Education hereby acknowledges receipt of the Preliminary Eligible Cost (PEC) letters for the Project from the Department of Education. The Board has heretofore elected and hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq*. (the "Act"). The Board of Education further agrees to accept the determination of the space eligible or ineligible for State support and the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal. The Business Administrator/Board Secretary is authorized, if

necessary, to notify the Department of Education of the Board's elections and decisions set forth herein.

6. RSC Architects, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The educational plans, where required, and the schematic plans for the construction of the Project have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.

8. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, where required, and the schematic plans for the Project, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, where required, the schematic plans and the Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 2.3(c), 3.1 and 3.2, as appropriate.

9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary, and such authorization and direction are hereby reconfirmed.

10. This Board of Education hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital project authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions authorized herein and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is further authorized to act on behalf of the

Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.

12. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.

13. This resolution shall take effect immediately.

K. COMMITTEE REPORTS

X. UNFINISHED BUSINESS

XI. OPEN MEETING TO THE PUBLIC

XII. NEW BUSINESS - Reorganization Meeting

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT