BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY

MINUTES

REGULAR MEETING: Tuesday, October 12, 2021 Agenda

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL
Board Members Present: Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mrs. Kribs, Mr. Jandoli, Mr. Miraglia, Mr. Murphy, Mr. Russo, and Mrs. Verdi

Also Present- Mrs. Tracey Marinelli, Superintendent and Mrs. Melissa Sanzari-Stevens Business Administrator/Board Secretary

V. CORRESPONDENCE- None

VI. MINUTES
On motion of Mr. Breitwieser and seconded by Mrs. Verdi the following minutes were offered for approval:

1. APPROVAL OF MINUTES
   MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
   1. Regular Meeting September 21, 2021

AYES: 9
NAYES: 0

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)
On motion of Mr. Breitwieser and seconded by Mrs. Kribs, the meeting was opened for public comment.
Since no, one wished to be heard,
On motion of Mr. DeMarco and seconded by Mrs. Verdi moved that the Little Falls Board of Education close the meeting to the public.
AYES: 9
NAYES: 0

VIII. PRESENTATION- Mrs. Marinelli presented the WIDA and DLM Assessment Report to the Board.

IX. REPORTS

A. PRESIDENT'S REPORT

Mrs. Russo thanked the administration for their continuous hard work and support.

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report.

Mrs. Marinelli advised the Board of the following:

- Enrollment School #1- 366, School #2- 336, and School #3- 193
- There was one HIB and zero suspensions.
- All mandatory drills have been performed at all three schools
- We received the first place award for our district website and our digital newspaper!
- Covid-19 testing starts next week for unvaccinated employees. We are working with the county to secure more sites.
- Virtual learning plan is in place for people who travel.
- We are in the planning stages of Before Care
- The Learning 2025 plan will be starting

(Exhibit A)

2. HIB

BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigations for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens thanked the Board for welcoming her in the district.

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

On motion of Mrs. Kribs and seconded by Mr. Verdi the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated October 12, 2021, Warrant No.'s # 27856(voided 27855)__ thru #27961_(Current Account) totaling $;1,538,994.55 Warrant No. # 1231 (Cafeteria Account) totaling $_45,222.79 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.

6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – SEPTEMBER 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached September 30, 2021 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – SEPTEMBER 30, 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending September 30, 2021.

(Exhibit C)

4. APPROVAL OF BUDGET DEVELOPMENT SCHEDULE AND CALENDAR 21/22

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education to approve the Budget Development Schedule and Calendar for the FY 2021-2022, as attached. (Exhibit D)

5. APPROVE/RATIFY OF REMUNERATION FOR 2021-2022 BOOST REMEDIATION PROGRAM (TITLE 1)

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the 2021-2022 Boost Remediation Program to be charged to the NCLB Grant (Title I) for the 2021-2022 School Year.

6. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"

A. Check # 2542	$11,218.00	School 2/3 PTA

7. COOPERATIVE PRICING RESOLUTION OF THE LITTLE FALLS BOARD OF EDUCATION

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Northern Region Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 15, 2021 the governing body of The Little Falls Board Education County of Passaic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:
Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local* Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

8. APPROVAL OF OUT OF DISTRICT PLACEMENTS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2001701 at Chancellor Academy for the 2021-2022 School Year in the amount of $70,811.00. (Exhibit E)

9. **RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, NEW JERSEY AUTHORIZING A SPECIAL ELECTION TO BE HELD ON DECEMBER 14, 2021 FOR CONSIDERATION OF A BOND PROPOSAL, ACCEPTING THE PRELIMINARY COSTS DETERMINED BY THE DEPARTMENT OF EDUCATION WITH RESPECT TO ITS SCHOOL FACILITIES PROJECTS AND DETERMINING OTHER MATTERS RELATED THERETO.**

Whereas, The Board of Education of the Township of Little Falls in the County of Passaic, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake additions, renovations, alterations, associated site work and acquisition and installation of equipment and furniture necessary to provide for the education of the students of the School District; and

Whereas, the Board has submitted applications to the Department of Education for approval of its school facilities projects, and the Department of Education has issued Preliminary Eligible Cost Letters ("PEC Letters") with respect to the projects; and

Whereas, to expedite the receipt of Final Eligible Cost Letters, the Board desires to accept the PEC Letters and notify the DOE of its acceptance of the determinations set forth therein; and

Whereas, the Board also wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance the school facilities projects; and

Whereas, the Board intends to approve the form of the bond proposal question at a subsequent meeting and take the actions required to conduct the special election for submission of the bond proposal question to the voters; now therefore

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, NEW JERSEY AS FOLLOWS:

Section 1. This Board hereby determines to hold a special school district election on December 14, 2021 to present a school bond proposal to the voters of the School District to authorize the issuance of school bonds to finance the school facilities projects.

Section 2. The School Business Administrator/Board Secretary is authorized and directed to notify the Clerk of the County of Passaic, the Passaic County Board of Elections, other appropriate County election officials and the Clerk of the Township of Little Falls (the "Township") and to request them to take the actions necessary to prepare for and conduct the special school district election.

Section 3. This Board hereby acknowledges receipt of the PEC Letters from the Department of Education with respect to the school facilities projects. The Board hereby elects to receive debt service aid as State facilities aid for the Projects pursuant to Section 9 of the

Educational Facilities Construction and Financing Act, P.L. 2000, c. 72, effective July 18, 2000, as amended (the "Act"). The Board further determines to accept the eligible and ineligible spaces and the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal the determination of eligible and ineligible spaces and preliminary eligible costs. The Business Administrator/Board Secretary is authorized and directed to notify the Department of Education of the Board of Education's elections.

3. This resolution shall take effect immediately.

AYES: 9
NAYES: 0

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
On motion of Dr. Capizzi and seconded by Mr. Breitwieser the following motions were offered for approval.

1. ~~APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM~~
~~RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit F)~~

2. APPROVE/RATIFY HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2001625. Home instruction not to exceed 5 hours per week retroactive to September 27, 2021 through June 17, 2022.

3. APPROVE/RATIFY HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2002588. Home instruction not to exceed 10 hours per week retroactive to October 1, 2021 through November 1, 2021.

4. APPROVAL OF SCHOOL TRIPS -21/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit G)

5. APPLICATION FOR COUNTY SUBSTITUTE CERTIFICATE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the filing of an application with the Passaic County Superintendent of Schools for a Passaic County Substitute Certificate for the following applicant:

Carlos Ortiz

6. AMEND/APPROVE THE 2021-2022 DISTRICT SCHOOL CALENDAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2021-2022 District School Calendar as circulated. (Exhibit H)

Motion #1 was stricken
Motions #2-6
AYES: 9
NAYES: 0

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE (Mr. Thomas Breitwieser)

On motion of Mr. Breitwieser and seconded by Mr. DeMarco the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1

Date	Event	Location and Time	Requested By:
10/20/2021	Parent Committee Meeting	GYM	PTA #1

School #2

Date	Event	Location and Time	Requested By:
10/14/2021	Trunk or Treat	Parking Lot	Liam's Warriors
10/22/2021	Trunk or Treat	Parking Lot	PTA 2/3

AYES: 9
NAYES: 0

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)

On motion of Mrs. Verdi and seconded by Mr. Breitwieser the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: *approve/ratify (Exhibit I)

2. APPROVAL OF THE STANDARD OPERATING PROCEDURES MANUAL- 21-22
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the attached Standard Operating Procedures Manuel (SOP) for the Little Falls Public School District.

3. APPROVAL OF MEMORANDUM OF AGREEMENT 2021-2022 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Memorandum of Agreement between the Little Falls Board of Education and the Little Falls Police Department for the 2021-2022 School Year.

4. AMEND APPROVAL OF APPOINTMENT – PHYSICAL EDUCATION TEACHER
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Michael Abate, physical education teacher, effective **September 27, 2021**through June 30, 2022. Rate of pay will be BA Step 2 pro-rated, pending all background checks.

5. APPROVE/RATIFY SALARY GUIDE ADVANCEMENT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve, pursuant to Article XVII of the contract between the Little Falls Board of Education and the Little Falls Education Association, the following salary guide advancement effective September 1, 2021.

Jonathan Buset
MA STEP 14
MA 15 STEP 14

6. APPROVE/RATIFY HOME INSTRUCTION
RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Brianna Cruz, Rebecca Calderone, David Farrell, and Mark Perniciaro to provide home instruction services to district student 2001625 at a rate of $30.00 per hour. Home instruction not to exceed five (5) hours per week, effective September 27, 2021 through June 17, 2022**.**

7. APPROVAL OF THE AMENDMENT TO THE LITTLE FALLS EDUCATION ASSOCIATION CONTRACT 2019- 20; 2020-21; & 2021-2022
WHEREAS, the Little Falls Board of Education ("Board") and the Little Falls Education Association ("Association") have negotiated an amendment to the Little Falls Education Association Contract ("Amendment"), which is attached to this Resolution and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the Amendment immediately; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute on behalf of the Board, the Amendment by and between the Board and the Association. (Exhibit J)

8. APPROVE/RATIFY APPOINTMENT OF PARAPROFESSIONAL FOR THE 21-22 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Kenana Nader as a paraprofessional, October 6, 2021 through June 30, 2022.The rate of pay will be Step 4 as per the 2019- 2021 LFEA collective negotiation agreement, paraprofessional salary guidelines. Pending all background checks.

9. APPROVE/RATIFY MENTORING ASSIGNMENTS

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate (for seven weeks), October 1, 2021 through January 15, 2022 for the 2021-2022 school year.

Mentor	Provisional Teacher	School	Certificate	Rate
Mary Healy	Sihana Asanti	School #3	CEAS	$128.33

10. AMEND APPROVAL OF INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2021-2022 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind Joseph Abate as an Interim Business Administrator/Board Secretary, effective July 1, 2021 through **October 1, 2021**, as needed.

11. APPROVE/RATIFY HOME INSTRUCTION

RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Kim Delia and Michelle Generrelli to provide home instruction services to district student 2002588 at a rate of $30.00 per hour. Home instruction not to exceed ten (10) hours per week, effective October 1, 2021 through November 1, 2021**.**

12. APPOINTMENT OF ABA PARAPROFESSIONAL FOR THE 21-22 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Debra Rodriguez as an ABA paraprofessional, effective October 18, 2021 through June 30, 2022.The rate of pay will be Step 1 as per the 2019- 2021 LFEA collective negotiation agreement, paraprofessional salary guidelines. Pending all background checks.

13. AMEND/APPROVE MENTORING ASSIGNMENTS

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following staff member and rate effective, **October 1, 2021** through June 30, 2022 for the 2021-2022 school year.

Mentor	Provisional Teacher	School	Certificate	Rate
Matthew Rohllf	Natalie Vendola	School #3	CEAS	$550.00

14. APPROVE/RATIFY HOME INSTRUCTION

RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Marie Galorenzo to provide home instruction services to Little Falls district students at a rate of $30.00 per hour, effective October 12, 2021 through June 17, 2022**.**

AYES: 9
NAYES: 0

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)- None

I. POLICY COMMITTEE (Mr. Michael Murphy)

On motion of Mr. Murphy and seconded by Mr. DeMarco the following motions were offered for approval.

1. SECOND READING OF POLICY

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy:

P 2422	Comprehensive Health and Physical Education (M)(Revised)
P 2467	Surrogate Parents and Resource Family Parents (M)(Revised)
P 5111	Eligibility of Residents/Nonresident Students (M)(Revised)
P 5116	Education of Homeless Children (Revised)
P & R 7432	Eye Protection (M)(Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
R 8420.1	Fire and Fire Drills (M)(Revised)
P 8540	School Nutrition Programs (M)(Revised)
P 8550	Meal Charges/Outstanding Food Service Bill (M)(Revised)
P 8600	Student Transportation (M)(Revised) (Exhibit K)

2. ADOPTION OF POLICY

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and adopt the following list of policies and regulations.

P 1648.13 School Employee Vaccination Requirements

P 2425 Emergency Virtual or remote Instruction Program

Little Falls Emergency Remote Program

(Exhibit L)

3. RESCIND POLICY

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and rescind the following list of policies and regulations.

P & R 5460.02	Bridge Year Pilot Program (M) (New)
P&R 2421	Career and Technical Education (Revised)

AYES: 9
NAYES: 0

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco)- None

K. COMMITTEE REPORTS- None

X. UNFINISHED BUSINESS

The Board discussed the traffic at School #3.

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. DeMarco and seconded by Dr. Capizzi, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mr. DeMarco and seconded by Dr. Capizzi, moved that the Little Falls Board of Education, close the meeting to the public.

AYES: 9
NAYES: 0

MOTION CARRIED UNANIMOUSLY

XII. NEW BUSINESS- None

XIII. EXECUTIVE SESSION

On motion of Mr. DeMarco and seconded by Mrs. Kribs move that the Little Falls Board of Education go into Executive Session to an HIB issue (Sc-001-9-24-21-LFD-001). Approximate time (15) fifteen minutes. Action will not be taken.

AYES: 9
NAYES: 0 (7:37 PM)

On motion of Mr. DeMarco and seconded by Mr. Breitwieser move that the Little Falls Board of Education return from Executive Session.
AYES: 9
NAYES: 0 (7:42 PM)

XIV. ADJOURNMENT

On motion of Mr. Breitwieser and seconded by Mr. Murphy the meeting was adjourned at 7:42pm.

AYES: 9
NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari-Stevens
Business Administrator/Board Secretary