REORGANIZATION MEETING
OF
THE BOARD OF EDUCATION
LITTLE FALLS, NEW JERSEY 07424

DATE: TUESDAY, JANUARY 4, 2022 TIME: 6:30 P.M.

I. CALL MEETING TO ORDER (Melissa Sanzari-Stevens)
The Reorganization Meeting of the Little Falls Board of Education was called to order on Tuesday, January 4, 2022 in the All Purpose room at School #1, 32 Stevens Avenue - at 6:30 p.m. by Mrs. Lynette Fata, Assistant to the Business Administrator/Board Secretary.

II. FLAG SALUTE

III. OPENING STATEMENT
In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. **OATH OF OFFICE**
Lynette Fata, administered the Oath of office to newly elected Board Members:

Fred DeMarco
Douglas Jandoli

V. **ROLL CALL**
Board Members present: Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia, Mr. Murphy, and Mr. Russo

Board Members Absent: Mrs. Verdi

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary (virtual), and Mrs. Lynette Fata Assistant to the Business Administrator

VI. REORGANIZATION

1. **BOARD PRESIDENT**

Mrs. Fata, Assistant to the Business Administrator/Board Secretary, called for nominations for the Office of President.

Mr. Michael Russo nominated Mr. Thomas Breitwieser for The Office of President of the Little Falls Board of Education, seconded by Mr. DeMarco.
Nomination of President:
RESOLVED, to nominate Michael Russo for President.

Additional Nominees: No additional nominees.

RESOLVED, to close nomination for President and call for a roll call vote.

AYES: 8
Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia
Mr. Murphy, and Mr. Russo

ABSENT: 1 Mrs. Verdi

NAYES: 0 NONE

MOTION CARRIED UNANIMOUSLY

Mr. Breitwieser was herby declared President of the Little Falls Board of Education.

At this time in the meeting, the newly elected President took the podium.

2. **BOARD VICE-PRESIDENT**

Nomination for Vice President:

Mr. DeMarco nominated Dr. Rachel Capizzi for The Office of Vice President of the Little Falls Board of Education, seconded by Mrs. Kribs.

RESOLVED, to nominate Dr. Rachel Capizzi for Vice President.

Additional Nominees: No additional nominees.

RESOLVED, to close nomination for Vice President and call for a roll call vote.

ROLL CALL: Dr. Rachel Capizzi for Vice President

AYES: 8
Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia,
Mr. Murphy, and Mr. Russo

ABSENT: 1 Mrs. Verdi

NAYES: 0 NONE
MOTION CARRIED UNANIMOUSLY

Mr. Breitwieser thanked Mr. Russo for his work as Board President for the last two years. Mr. Breitwieser also thanked everyone for their support as President and is looking forward to a successful year.

ACTION ITEMS:

On motion of Mr. Russo, and seconded by Mr. DeMarco,
MOVE that the Little Falls Board of Education approve Motions # 3 thru # 16:

3. CODE OF ETHICS:
MOVE that the Little Falls Board of Education adopt the Code of Ethics as set forth by the New Jersey School Boards Association.
BE IT FURTHER RESOLVED that the Little Falls Board of Education Members each sign the documentation that he/she has received a copy of the code and it is understood.

4. ADOPTION OF POLICIES
MOVE that the Little Falls Board of Education will continue to operate under the previously approved Policy Manual and By-laws, including all Amendments and Appendices.

5. APPOINTMENT TO PASSAIC COUNTY SCHOOL BOARDS ASSOCIATION AND NEW JERSEY SCHOOL BOARDS ASSOCIATION
MOVE that the President be directed to appoint a Delegate and an Alternate to the Passaic County School Boards Association and the New Jersey School Boards Association.

6. MEETING SCHEDULE
MOVE that the Little Falls Board of Education will hereby hold and advertise their REGULAR MEETINGS for the **2022 Calendar Year** in the **All Purpose Room** of School No. 1 as follows:

Tuesday, January 4, 2022
Tuesday, January 18, 2022
Tuesday, February 15, 2022
Tuesday, March 15, 2022
Tuesday, April 26, 2022
Tuesday, May 10, 2022
Tuesday, June 7, 2022
Tuesday, June 21, 2022
Tuesday, July 12, 2022
Tuesday, August 16, 2022
Tuesday, September 20, 2022
Tuesday, October 11, 2022
Tuesday, November 15, 2022
Tuesday, December 6, 2022

7. COMMITTEES:

RESOLVED, that The Little Falls Board of Education to confirm the existing Board of Education committees, with the Board Members to be named at a later date for the year 2022:

Committee	Chairperson	Member
Education and Curriculum Committee		
Finance Committee		
Repair & Maintenance / Building and Grounds Committee		
Personnel Negotiation Committee		
Health & Safety Committee		
Policy Committee		
Strategic Planning Committee		
Referendum Committee		

8. BANK DEPOSITORIES:

BE IT RESOLVED by the Little Falls Board of Education, County of Passaic, State of New Jersey, that the Little Falls Board of Education hereby designates the following banks as its depositories:

PNC Bank, Little Falls Branch
Lakeland Bank, Little Falls Branch

9. SCHOOL DEPOSITORIES AND SIGNATURES

RESOLVED, that the Little Falls School District Board of Education in the County of Passaic, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

ACCOUNT	SIGNATURE	BANK	ACCOUNT #
Current Account	1 - President or Vice Pres. 1 - Board Secretary 1 - Superintendent	Lakeland Bank	xxxxx0770
Net Payroll Account	1 –Bd. Sec. or Supt.	Lakeland Bank	xxxxx0800
Payroll Agency Acct	1 – President or Vice Pres. 1 – Board Secretary	Lakeland Bank	xxxxx0797
SUI Account	1 – Superintendent 1- Board Secretary	Lakeland Bank	xxxxx0487
Cafeteria Account	1 – Superintendent 1 – Board Secretary	PNC Bank	xxxxxx4834
Student Activities	1-Principal or Spec. Svc. Director 1- Bd. Sec.	PNC Bank –Sch. #1 - Sch. #2 - Sch. #3	xxxxxx2029 xxxxxx3013 xxxxxx3201
Before and After Care	1 – Superintendent 1 – Board Secretary	Lakeland Bank	xxxxxx3163

10. OFFICIAL NEWSPAPERS:
MOVE that the Little Falls Board of Education designates The Herald & News, the Record and the Star Ledger as the official newspapers of the Board of Education. The Herald & News will be the Board's primary newspaper.

11. DESIGNATES TAX SHELTER ANNUITY COMPANIES
MOVE, that the Little Falls School District Board of Education designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee as per N.J.S.A. 18A:66-127 and Policy 6520:

Lincoln Financial Group
MetLife Investors
AXA Equitable
Vanguard
Security Benefits

12. APPROVAL OF THIRD PARTY ADMINISTRATOR
RECOMMENDED ACTION by the Superintendent, in consultation with the Business Administrator moved that the Little Falls Board of Education approve ADMIN Partners, LLC as the Third Party Administrator.

13. DISABILITY INSURANCE COMPANIES
MOVE that the Little Falls School District Board of Education designates the following Disability Insurance Companies:

Prudential Insurance Co. of America
AFLAC

14. APPROVES PAYMENT OF BILLS BETWEEN MEETINGS
MOVE that the Little Falls School District Board of Education appoints the School Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the Board between meetings with the advice and consent of the Chairperson of the Finance Committee and/or the Board President which will be listed as paid at the next regular Board Meeting.

15. APPOINTMENT OF OFFICERS
BE IT RESOLVED, that the Little Falls Board of Education move "to appoint the following Board of Education Officers to the positions as listed below until the next Reorganization Meeting."

AFFIRMATIVE ACTION OFFICER	Dawn Daura / Dr. Sherri Glassman
OFFICER OF PUBLIC RECORDS	Melissa Sanzari-Stevens
PUBLIC AGENCY COMPLIANCE OFFICER	Melissa Sanzari-Stevens
SAFETY & HEALTH DESIGNEE	Melissa Sanzari-Stevens
RIGHT TO KNOW COORDINATOR	Melissa Sanzari-Stevens

16. EMERGENCY OPERATIONS PLAN, CRISIS INTERVENTION PROCEDURES MANUAL AND EMERGENCY MANAGEMENT PLAN

MOVED that the Little Falls Board of Education appoint each Building Principal responsible for Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan**.**

AYES: 8
NAYES: 0
ABSENT: 1

VII. OPEN MEETING TO THE PUBLIC- **(LIMITED TO AGENDA ITEMS ONLY)**

On motion of Mr. Russo and seconded by Mr. DeMarco, the meeting was opened for public comment.

Since no one wished to be heard, on motion of Mr. Russo, and seconded by Mr. DeMarco, moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8
ABSENT: 1
NAYES: 0

MOTION CARRIED UNANIMOUSLY

VIII. ADJOURNMENT

On motion of Mr. Russo and seconded by Mr. DeMarco, the meeting was adjourned at 6:37 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari-Stevens
Business Administrator/Board Secretary