REORGANIZATION MEETING
OF
THE BOARD OF EDUCATION
LITTLE FALLS, NEW JERSEY 07424

DATE: TUESDAY, JANUARY 7, 2025 TIME: 6:00 P.M.

I. CALL MEETING TO ORDER (Melissa Sanzari-Stevens)

II. FLAG SALUTE

III. OPENING STATEMENT
In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. **OATH OF OFFICE**
Board Secretary administers Oath to newly elected Board Members:

V. **ROLL CALL**

VI. **REORGANIZATION**

1. **BOARD PRESIDENT**
Nomination of President:
RESOLVED, to nominate _____ for President.

Additional Nominees:
RESOLVED, to close nomination for President and call for a roll call vote. Discussion or comments.
At this time in the meeting the newly elected President will take the podium.

2. **BOARD VICE-PRESIDENT**
Nomination for Vice President:
RESOLVED, to nominate _____ for Vice President.

Additional Nominees:
RESOLVED, to close nomination for Vice President and call for a roll call vote.
Discussion or comments.

ACTION ITEMS:

MOVE that the Little Falls Board of Education approve Motions # 3 thru # 16:

3. CODE OF ETHICS:
MOVE that the Little Falls Board of Education adopt the Code of Ethics as set forth by the New Jersey School Boards Association.
BE IT FURTHER RESOLVED that the Little Falls Board of Education Members each sign the documentation that he/she has received a copy of the code and it is understood.

4. ADOPTION OF POLICIES
MOVE that the Little Falls Board of Education will continue to operate under the previously approved Policy Manual and By-laws, including all Amendments and Appendices.

5. APPOINTMENT TO PASSAIC COUNTY SCHOOL BOARDS ASSOCIATION AND NEW JERSEY SCHOOL BOARDS ASSOCIATION
MOVE that the President be directed to appoint a Delegate and an Alternate to the Passaic County School Boards Association and the New Jersey School Boards Association.

6. MEETING SCHEDULE
MOVE that the Little Falls Board of Education will hereby hold and advertise their REGULAR MEETINGS for the **2025 Calendar Year** in the **All Purpose Room** of School No. 1 as follows:

Tuesday, January 7, 2025
Tuesday, February 11, 2025
Tuesday, March 18, 2025
Tuesday, April 29, 2025
Tuesday, May 13, 2025
Tuesday, June 24, 2025
Tuesday, August 19, 2025
Tuesday, September 16, 2025
Tuesday, October 14, 2025
Tuesday, November 18, 2025
Tuesday, December 9, 2025

7. COMMITTEES:
RESOLVED, that The Little Falls Board of Education to confirm the existing Board of Education committees, with the Board Members to be named at a later date for the year 2024:

Committee	Chairperson	Member
Education and Curriculum Committee		
Finance Committee		
Repair & Maintenance / Building and Grounds Committee		
Personnel Negotiation Committee		
Health & Safety Committee		
Policy Committee		
Strategic Planning Committee		
Referendum Committee		

8. BANK DEPOSITORIES:
BE IT RESOLVED by the Little Falls Board of Education, County of Passaic, State of New Jersey, that the Little Falls Board of Education hereby designates the following banks as its depositories:

PNC Bank, Woodland Park Branch
Provident Bank, Little Falls Branch

9. SCHOOL DEPOSITORIES AND SIGNATURES
RESOLVED, that the Little Falls School District Board of Education in the County of Passaic, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

ACCOUNT	SIGNATURE	BANK	ACCOUNT #
Current Account	1 - President or Vice Pres. 1 - Board Secretary 1 - Superintendent	Provident Bank	xxxxx0770
Net Payroll Account	1 –Bd. Sec. or Supt.	Provident Bank	xxxxx0800
Payroll Agency Acct	1 – President or Vice Pres. 1 – Board Secretary	Provident Bank	xxxxx0797
SUI Account	1 – Superintendent 1- Board Secretary	Provident Bank	xxxxx0487
Cafeteria Account	1 – Superintendent 1 – Board Secretary	PNC Bank	xxxxxx4834
Student Activities	1-Principal or Spec. Svc. Director 1- Bd. Sec.	PNC Bank –Sch. #1	xxxxxx2029
Before and After Care	1 – Superintendent 1 – Board Secretary	Provident Bank	xxxxxx3163

10. OFFICIAL NEWSPAPERS:
MOVE that the Little Falls Board of Education designates The Herald & News, the Record and the Star Ledger as the official newspapers of the Board of Education. The Herald & News will be the Board's primary newspaper.

11. DESIGNATES TAX SHELTER ANNUITY COMPANIES

MOVE, that the Little Falls School District Board of Education designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee as per N.J.S.A. 18A:66-127 and Policy 6520:

Lincoln Financial Group
MetLife Investors
Equitable
Vanguard
Security Benefits

12. APPROVAL OF THIRD PARTY ADMINISTRATOR

RECOMMENDED ACTION by the Superintendent, in consultation with the Business Administrator moved that the Little Falls Board of Education approve ADMIN Partners, LLC as the Third Party Administrator.

13. DISABILITY INSURANCE COMPANIES

MOVE that the Little Falls School District Board of Education designates the following Disability Insurance Companies:

Prudential Insurance Co. of America
AFLAC

14. APPROVES PAYMENT OF BILLS BETWEEN MEETINGS

MOVE that the Little Falls School District Board of Education appoints the School Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the Board between meetings with the advice and consent of the Chairperson of the Finance Committee and/or the Board President which will be listed as paid at the next regular Board Meeting.

15. APPOINTMENT OF OFFICERS

BE IT RESOLVED, that the Little Falls Board of Education move "to appoint the following Board of Education Officers to the positions as listed below until the next Reorganization Meeting."

AFFIRIMATIVE ACTION OFFICER	Dawn Daura
OFFICER OF PUBLIC RECORDS	Melissa Sanzari-Stevens
PUBLIC AGENCY COMPLIANCE OFFICER	Melissa Sanzari-Stevens
SAFETY & HEALTH DESIGNEE	Melissa Sanzari-Stevens
RIGHT TO KNOW COORDINATOR	Melissa Sanzari-Stevens

16. EMERGENCY OPERATIONS PLAN, CRISIS INTERVENTION PROCEDURES MANUAL AND EMERGENCY MANAGEMENT PLAN

MOVED that the Little Falls Board of Education appoint each Building Principal responsible for Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan.

VII. OPEN MEETING TO THE PUBLIC- **(LIMITED TO AGENDA ITEMS ONLY)**

VIII. ADJOURNMENT