LITTLE FALLS SCHOOL DISTRICT BOARD OF EDUCATION

LITTLE FALLS, NEW JERSEY
REGULAR MEETING AGENDA: Tuesday, September 16, 2025 Agenda

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following Meeting.

1. Regular Meeting – August 20, 2025
2. Special Meeting – August 20, 2025

M: S:

VII. OPEN MEETING TO THE PUBLIC – (**Limited to Agenda Items Only**)

VIII. PRESENTATION-

1. Dr. Capizzi-10 years of Service
2. Board Goals
3. 2024-2025 Test Score Presentation

IX. PRESIDENT'S REPORT- Dr. Capizzi

X. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey Marinelli)

1. Superintendent's Report. (Exhibit A)

M: S:
JB DD PL VM NS MT SZ RC

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-
(Melissa Sanzari-Stevens)

LITTLE FALLS SCHOOL DISTRICT BOARD OF EDUCATION

LITTLE FALLS, NEW JERSEY
REGULAR MEETING AGENDA: Tuesday, September 16, 2025 Agenda

XII. COMMITTEE REPORTS

XIII. SUPPLEMENTAL AGENDA
Supplemental Resolutions, if any will be available the night of the meeting.

XIV. CONSENT AGENDA

M: S:
JB DD PL VM NS MT SZ RC

XV. PTA LIAISONS

XVI. LITTLE FALLS EDUCATION LIAISON

XVII. UNFINISHED BUSINESS/ NEW BUSINESS

XVIII. OPEN MEETING TO THE PUBLIC

XIX. EXECUTIVE SESSION

M: S:

XX. ADJOURNMENT

M: S:

RESOLUTIONS FOR CONSENT AGENDA (XIV)
Be IT RESOLVED, UPON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS in conjunction with the Business Administrator/Board Secretary move that the following actions be taken:

A. **PERSONNEL, NEGOTIATIONS, AND FINANCE**

1. The Little Falls Board of Education approve the list of bills dated September 16, 2025, Warrant No.'s # 31608 thru #31738(voided #31697 & #31718) (Current Account) totaling $917,158.41; Wire Transfer #9102025 (Health Insurance)totaling $ 294,362.81 Warrant No. #1348 thru # 1354 (Cafeteria Account) totaling $4,449.42 ; Warrant #1091 (Before & After Care Account) totaling $112.06; Wire Transfers #8252025 and #9092025 (Postage) totaling $400.00;Warrant #1094(SUI Account) totaling $2,749.05 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy

and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. The Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached August 31, 2025 Transfer Report.

(Exhibit B-1)

3. The Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending August 31, 2025.

(Exhibit C)

4. The Little Falls Board of Education approve E2E Exchange, Syracuse, NY, for the management of bidding services on E Rate funded services for the Funding Year 2026 at an annual fee of $1,800.00 and plus an approximate $800.00 bid management per Form 470.

5. The Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"

   A. Donation of back packs and school supplies were donated by Mary-Jo Sanzari on behalf of Epique Realty

6. The Little Falls Board of Education approve the 2025-2026 regular school non- resident tuition contract for student 2003724 in the amount of $18,294.00.

7. The Little Falls Board of Education approve the following Extra Curricular Activities Stipends for the 2025-2026.
School Year.

School #1

Employee	Extra-curricular Activity	Amount
Rebecca Calderone	Yearbook Advisor	$ 1,828.86
Kerrianne Brown Tiffany Studzinski	School #1 Musical	$ 6,120.00 (Split)
Amanda Roth	Band Director	$ 1,828.86
Stephanie Bush	Choral Director	$ 1,828.86
Jim Delfino Vincent Plateroti	8th Grade Advisors (2)	$ 2,238.86
Kelly Abrams Lynn Donovan	5th Grade Advisors (2)	$ 888.42
David Farrell Melissa Natale	6th Grade Advisors (2)	$ 888.42
Christine Fiorendino Hope Lachman	7th Grade Advisors (2)	$ 888.42
Kristy Gregory Hope Lachamn	Student Council Advisors (2)	$1,828.86
Marisa Kolarovic	Community Liaison/Newspaper	$ 888.42
Bethanne Strippoli	STEAM Fair	$ 888.42
Jamie Wandel	Art Show	$ 888.42
Amanda Roth	Beyond the Bell Band	$ 888.42
Stephanie Bush	Encore Choir	$ 888.42
Bethanne Strippoli	Jr. Municipal Alliance	$1,828.86
Bethanne Strippoli	Junior National Honor Society	$1,828.86
Irina Carroll James Schoeneich	Peer Group Connection (2)	$ 888.42
Emily Conti	Anti-Bullying Specialist	$ 888.42
Lindsey Enchelmaier	HIB Coordinator	$ 714.00
Jim Delfino Vincent Plateroti	Podcast (2)	$ 888.42
Marisa Kolarovic	Garden Club	$1,224.00
Irina Carroll Christine Fiorendino	RAK (Random Acts of Kindness)	$1,828.86 (split)
Melissa Natale	Culinary	$ 888.42
Adam Quazza	Hornet's Nest Advisor	$ 888.42
Briana Cruz	ESPORTS	$ 714.00

Schools #2/3

Employee	Extra-curricular Activity	Amount
Stephanie Bush	Music Show Director	$1,828.86
Lisa Spero	Art Show School #2	$ 888.42
Lisa Spero	Art Show School #3	$ 888.42
Sandra Barbella	Battle of The Books	$ 888.42
Shana Opdenberg	STEAM Fair School #2	$ 888.42
Celeste Bonilla	STEAM Fair School #3	$ 888.42
Leslie Della Pesca Daniella Ricci	Student Council (2)	$1,224.00
Jessica Prawetz	Anti-Bullying Specialist Sch #2	$ 714.00
Martha Kochanowski	Anti-Bullying Specialist Sch #3	$ 714.00

8. The Little Falls Board of Education approve/ratify the acceptance of the resignation of Patricia Ciarfella, lunch aide School #2, effective August 20, 2025.

9. The Little Falls Board of Education approve/ratify Patricia Ciarfella, ABA paraprofessional, effective September 1, 2025 through June 30, 2026, Step 1, pending all background checks.

10. The Little Falls Board of Education approve the following staff member and rate effective, September 12, 2025 through June 18, 2026 for the 2025-2026 school year.

Mentor	Provisional Teacher	School	Certificate	Rate	Weeks
Kelly Ostrowski	Samantha Conforti	School #2	CEAS	$366.60	20 weeks
Cathy Truono	Natalie Garofalo	School #2	CEAS	$219.96	12 weeks
Dana Sagun	Kirsten Cleary	School #3	CEAS	$256.62	14 weeks

11. The Little Falls Board of Education approve/ratify Michelle Gennerelli, ABA paraprofessional, effective October 1, 2025 through June 30, 2026, Step 11, pending all background checks.

12. The Little Falls Board of Education approve/ratify the appointment of Lunchroom/ Playground Aides for the 2025- 2026 school year at hourly salaries as indicated to be paid out of Food Service account number 60-910-310-100-10-00, subject to all background checks, September 1, 2025- June 30, 2026.

Staff Member	School	Hrs. Per Day	Rate of pay
Elaina Farinhas	School #2	Per 25/26 contract	$18.00 per hour
Enisa Yilmaz	School #2	Per 25/26 contract	$18.00 per hour

13. The Little Falls Board of Education approve/ratify the appointment of Michele Donker, Special Education teacher, School #2, effective September 1, 2025 through June 30, 2026, MA Step 6.

14. The Little Falls Board of Education approve/ratify Frank Kasper maternity leave replacement teacher School #3, effective September 1, 2025 through December 8, 2025 or the return of the teacher. Rate of pay will be BA Step 1.

15. The Little Falls Board of Education approve/ratify the acceptance of the resignation of Iveta Ivanova, paraprofessional, effective September 5, 2025.

16. The Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit D)

17. The Little Falls Board of Education approve payment to all Little Falls School #1 staff to monitor Hornet Reflection at a rate of $35.00 per hour, to be paid out of Title IV, account number 20-280-100-101-10-00. Coverage not to exceed a yearly amount of $10,925.00.

18. The Little Falls Board of Education rescind the appointment of Eloisa Rosenblum, ABA paraprofessional, background checks.

19. The Little Falls Board of Education approve payment to Shana Opdenberg, or any appointed staff member, to attend monthly Library meetings as a liaison, at a rate of $42.50 per hour.

20. The Little Falls Board of Education amend the approval of the following maternity leave of absence for the 2025-2026 school year:

25/26 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDED LEAVE Unpaid leave/no benefits	Date of Return (Anticipated)
4796	Sch. 3	06/09/2025	**9 sick days**		09/02/2025 Through 11/21/2025	11/24/2025 **through 6/30/2026**	**09/01/2026**

21. The Little Falls Board of Education amend the appointment of Kirsten Cleary maternity leave replacement teacher School #2, effective September 1, 2025 through **June 30, 2026** or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.

22. The Little Falls Board of Education approve the following maternity leave of absence for the 2025-2026 school year:

25/26 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDED LEAVE Unpaid leave/no benefits	Date of Return (Anticipated)
5068	Sch. 2	12/10/2025 Through 01/23/26	22 sick days And 2 personal days		01/26/2026 Through 04/26/2026		04/27/2026

23. The Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJSBA Conference being held OCTOBER 20-23, 2025:

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST (Mileage/Meal Conference)
Melissa Sanzari-Stevens Tracey Marinelli Janine Barone	NJSBA Workshop	10/20-10/23/2025 10/20-10/23/2025	$16.00 Tolls $122.20 mileage $ 2,200.00 Group Registration Atlantic City, NJ $68.00 Meals Overnight Stay $51.00 Meals 1st & Last day of travel for each

NAME	WORKSHOP/LOCATION	DATE	ESTIMATED COST
Melissa Sanzari-Stevens Tracey Marinelli Janine Barone	NJSBA Workshop	10/20-10/23/2025 10/20-10/23/2025	Mileage/Meals Conference $101.00 Hotel Accommodations per night, each Attendee + applicable taxes & fees

24. The Little Falls Board of Education approve the reappointment of staff as per the attached exhibit for the 2025/2026 School year. (Exhibit E)

25. The Little Falls Board of Education approve/ratify Kristy Gregory, Christine Fiorendino, and David Farrell to provide home instruction for student #2002261, not to exceed 10 hours cumulative at $52.00 per hours September 15, 2025 through November 15, 2025, at a rate of $52.00/hr.

B. EDUCATION AND STRATEGIC PLAN COMMITTEE

1. The Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14:

(Exhibit E)

2. The Little Falls Board of Education approve the Little Falls Board of Education Board Goals and Objectives.

3. The Little Falls Board of Education approve the attached list of Child Study Team Evaluations in the following areas depending on district needs for the 2025-2026 School Year.

PSYCHIATRIC	$1200	**DR. ELLEN PLATT** Canfield Office Bldg. 904 Pompton Avenue, Suite B-2 Cedar Grove, NJ 07009 Tel. 239-4848 Fax: 239-4704

4. The Little Falls Board of Education amend the following staff /members to the Threat Assessment Team for the 2025-2026 school year.

School #2	**School #3**	**School #1**
Kathy Rich	Matt Rohllf	Lisa Perrota
Martha Kochanowski	Emily Conti	Dana Sprague
Dawn Daura	**Frank Conti**	Lindsey Enchelmaier
Jill Castaldo	Audrey O'Jeda	James Simmons
Frank Conti	Dawn Daura	Jim Schoeneich
Dawn Gilchrist	Elba Castrovinci	Dawn Gilchrist
Charlie Smith	Charlie Smith	Charles Smith
	Dawn Gilchrist	Jessica Prawetz

5. The Little Falls Board of Education approve the following staff /members to the Climate Committee for the 2025-2026 school year.

School #2	**School #3**	**School #1**
Frank Conti	Joseph Schmidt	Dana Sprague
Alexis Ariemma	Emily Conti	**Frank Conti**
Megan Castaneda	Jessica Nucum	Patti Lijoi
Jill Castaldo	Elba Castrovinci	Lauren Noack
Martha Kochanowski	**Frank Conti**	Jim Schoeneich
Brianne Stewart		Jessica Prawetz

6. The Little Falls Board of Education approve the following field trips:
(Exhibit F)

7. The Little Falls Board of Education approve that all Teachers, other certified staff, and Paraprofessionals are being evaluated using the Danielson Rubric Evaluation Tool, for the 2025-2026 school year and have been trained on the rubric.

8. The Little Falls Board of Education approve that all Administrators have been trained on evaluating staff using the Danielson Rubric Evaluation Tool, for the 2025-2026 school year.

9. The Little Falls Board of Education approve that all Administrators are being evaluated using the NJ Principal Evaluation for Professional Learning Observation Instrument, for the 2025-2026 school year.

10. The Little Falls Board of Education approve that all Administrators have been trained on the NJ Principal Evaluation for Professional Learning Observation Instrument, for the 2025-2026 school year.

11. The Little Falls Board of Education approve the submission the district's Statement of Assurance Regarding the Paraprofessional Staff for the academic year 2025-2026 to the county office, for the 2025-2026 school year.

12. The Little Falls Board of Education approve the School Nursing Services Plans for School #1, #2 and #3 for the 2025-2026 School Year, as circulated.

13. The Little Falls Board of Education approve all Little Falls School District Certified Personnel to provide home instruction services to district students at a rate of $52.00 per hour, to be paid out of account number 11-150-100-101-00-00.

14. The Little Falls Board of Education approve home instruction services for the following district student:

Student #	Hours per week	Start Date	End Date
2002261	Not to exceed 10 hours per week	Retroactive to 9/15/2025	11/15/2025

C. **MAINTENANCE, BUILDING & GROUNDS AND REFERENDUM COMMITTEE**

1. The Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:
School #1 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
*9/3/25, 10/15,11/19,12/17,1/21, 2/18,3/18,4/15,5/20	LFEF Meeting	Room 107 6:30-8:00pm	LFEF	$0.00

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
10/21,11/18,12/16/25 1/20,2/17,3/17,4/21,5/19,6/9/25	Girl Scouts	Art Room 5:30-7:00pm	Girl Scouts	$0.00

D. **HEALTH, SAFETY AND POLICY COMMITTEE**

1. The Little Falls Board of Education approve the following transportation waivers in accordance with N.J.S.A18A:391c and District Policy number 8613.

Student ID # 2003140
Student ID # 2002927
Student ID # 2002968
Student ID # 2003618
Student ID # 2003623
Student ID # 2003471
Student ID # 2003140
Student ID # 2002742
Student ID # 2003052
Student ID # 2003053

2. The Little Falls Board of Education hold a first reading of the following policy alert 235:

P 0173 Duties of Public School Accountant (Revised)
P 0174 Legal Services (M)(Revised)
P 0177 Professional Services (M)(Revised)
P&R 1570 Internal Controls (M)(Revised)
P 1620 Administrative Employment Contracts (M)(Revised)
P&R 6111 Special Education Medicaid Initiative (Semi Program (M)(Revised)
P 6220 Budget Preparation (M)(Revised)
R 6220 Budget Preparation (Revised)
P 0143 Board Member Election and Appointment (Revised)
P 01636.15 Recordkeeping for Healthcare Settings In School Buildings Covid-19(M)(Abolished)
P 2422 Statutory Curricular Requirements (M)(Revised)
P&R5177 Interdistrict Public School Choice (Revised)
P 5339.01 Student Sun Protection (M)(New)